

Meriden Parish Appraisal Plan Steering Group

December 8 2008

1. Present: Iain Roxburgh, Tessa Roxburgh, Ian Tuersley, Sharon Tuersley, Norman Whitburn, Kevin Hunt, Rosie Weaver, Gerry Russell, Paul Taylor, Liz Willis, Paul Lee, Mel Lee

2. Apologies: Julie Hall, Joanne Hope

Thanks to the Methodist Church for allowing us to hold our meeting here this evening.

3. Minutes were agreed from the 13 November Meeting.

Matters Arising:

- Rosie submitted the accountability report on 23 November 2008
- There will be a poster in the Centre's window for the Christmas Carol service to represent the Appraisal report over the Christmas period

4. Appraisal Report:

1400 copies of the report will be printed by 9 December 2008. Paul Lee will organise the distribution teams with the aim of completing distribution to all households by the end of the year. Copies will also be available from the Library, The Centre, Blitz and the Surgery.

There was a discussion regarding publicising the report through the media but it was decided to leave it at this stage.

5. Report Accountability to National Lottery:

There was a discussion about submitting a further bid, what resources were required for the next stage etc. It was agreed we would apply for further funding in 3 months time.

6. The Next Stage:

The timings etc. were discussed for completion of the Parish Plan.

Theme Groups: Kevin will be working in schools with 13-16 year olds on the Youth for Christ project. This provides a good opportunity to engage with this age group on the Parish Plan. Rosie suggested co-ordinating this with the role of Tracy Bryan: Solihull Youth Worker. Kevin will contact Tracy to discuss.

The programme for theme groups to address the issues from the Appraisal report was discussed, in particular the size of the task and possibility of recruiting people into particular groups. This could be done by publicising which group is meeting when. It was agreed that conveners would set dates and pass on the information to Iain to be publicised.

7. Representation at Meriden Events in Christmas Period

See matters arising

8. Any Other Business

David Bell is hosting an event in January in the Council Chambers; Rosie suggested providing the lunch from our funding as a way of raising our profile with statutory and voluntary organisations. Rosie will liaise with the Mayor's office.

At the Annual Parish Meeting Rosie will present a report of the Parish Appraisal. This report can be publicised on the Meriden Parish website.

At the Parish Council Meeting 15 December 2008 the Land Agency and Solicitor will be meeting the council to discuss progress so far. This part of the meeting will not be open to the public.

9. Date of next meeting

Monday 26 January 2009, 7:30pm Venue TBC