

Meriden Parish Plan Steering Group

Planning Meeting

Monday 2 February 2009, Heart of England Club, 7:30pm

Minutes

1. Present: Ian Tuersley, Sharon Tuersley, Paul Blewitt, Gerry Russell, Lis Willis, Julie Hall, Rosie Weaver, Linda Neale, Iain Roxburgh, Tessa Roxburgh, Paul Lee, Melanie Lee

2. Apologies: none received

3. Minutes of the meeting on 8 December 2008 were agreed as accurate representation

4. Presentation to Partners 26 January 2009: The presentation went very well. A copy of the commitments made (using their own words) by some of the attendants was circulated to the group and will be emailed to all members during the week.

It was suggested to Solihull MBC to use the Meriden Mag as much as possible to communicate information as opposed to the local newspapers as it would reach a wider audience.

There was a discussion regarding the theme groups and their knowledge of who to contact in Solihull MBC or other partners to take their work forward. A list will be circulated.

5. Second Application to National Lottery: Rosie has the forms for the next stage of bidding and would like to complete this month as the criteria will shortly be changing. A discussion followed regarding the resources we need for the next stage. It was agreed that the major costs would include:

- Production/ layout support and publication of Plan (criteria should be quality & colour)
- Website management
- Public meetings (hosting events)
- Delivery trolleys
- Hearing Loop or PA systems
- Label Printer

6. Theme Groups – Progress: Iain circulated the meetings of the dates agreed by the theme groups.

Older People: Tessa and Shirley have met and been through each point that affects older people. Shirley has checked several issues and they have thought of some actions, including integration of bus services, access to services etc. They will be meeting again soon and Linda Neale has offered to help with this group.

Community & Environment: Sharon, Mel and Paul Blewitt have also met and discussed several issues. They felt that many of the points raised in the questionnaire are already being addressed by SMBC e.g. recycling bins but an impact could be made in the community with the Meriden Festival. Gerry is Vice President of the festival committee and invited everyone to a meeting on 27 February 2009. There was also a discussion on co-ordinated organisation of communicating with existing groups and clubs.

There is a meeting on 26 February about crime and policing which Iain suggested the group attends.

The community and environment group need to circulate their forthcoming meeting dates.

Action: Sharon

Health & Social Care – A lot of the work has been done it just needs some further clarification and research on proposed plans.

Planning & Transport – Developments are ongoing

7. Publicity:

- **Meriden Mag** – There is a short article about that features the presentation and images
- **Council Tax Communication** – After some discussion it was agreed that this was not a beneficial form of communicating.
- **Newsletter** – It will cover what we've delivered on already and that our target is to deliver the plan for summer 2009

8. AOB:

Mel has updated the website and it will include the results of the questionnaire and the recent presentation.

Rosie suggested that we re-examine the raw data to make sure we're not missing anything e.g. the turnover of the population in comparison to the national average.