



Minutes of the Parish Council Meeting held on 22nd July 2019  
Venue: Pavilion, Meriden Sports Park at 7.30 p.m.

<b>Present:</b>			
Cllr R Weaver RW	Chair	Cllr F Lynch-Smith	
Cllr J Barber JB	Vice Chair	Cllr M Woollard	
Cllr R Kipling			
Mrs B Bland BB	Clerk		

In attendance: Cllr D Howell.

**1. Welcome & Apologies**

Chair welcomed everyone. Apologies received from Cllr Nunn due to ill health and Cllr J Hughes due to holiday.

**IT WAS RESOLVED** Members accepted apologies from Cllrs Nunn and Hughes.

**2. Public Participation**

There were no residents in attendance.

**3. Declarations of Interest**

3a To declare any personal interests in items on the agenda and their nature.  
Nothing to declare.

3b To declare any prejudicial interests in items on the agenda and their nature  
Nothing to declare.

**4. Minutes of Last Meeting – 24<sup>th</sup> June 2019**

The minutes of the Parish Council meeting held on 24<sup>th</sup> June 2019, circulated prior to meeting, were considered for accuracy and agreed. All matters arising are included in agenda items.

**IT WAS RESOLVED** The minutes of the meeting held on 24<sup>th</sup> June 2019 were approved as accurate; proposed by Cllr Kipling and seconded by Cllr Barber.

**5. Finance**

**5.1 July Payments**

Parish Council July payments amounting to £5,073.60 circulated for Members consideration and approval. It was noted that an addition of £25.98 had been included. Clerk advised payments were higher due to inclusion of Bloom (Planters) and Picnic in the Park expenditure.

**IT WAS RESOLVED** Members considered payments and approved all. Proposed by Cllr Barber and seconded by Cllr Kipling.

**Signed .....** Chair **Dated .....**

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Sports Park July payments amounting to £10,236.67 circulated for Members consideration and approval. The clerk advised this was considerably higher than usual due to Wicksteed maintenance and repairs; Dovetail remedial works to shutter doors with override switch; Came & Co Insurance renewal and repairs to Children's playground.

**IT WAS RESOLVED** Members considered payments and approved. Proposed by Cllr Lynch-Smith and seconded by Cllr Woollard.

## 5.2 Finance Committee Recommendation

### 5.2.1 Delegated Powers to Chair & Clerk

Chair requested Member approval for delegated powers to herself and clerk for the purpose of processing August payments due to holiday period.

**IT WAS RESOLVED** Members approved delegated power to Chair and Clerk for the purpose of processing August payments due to holiday period. Proposed by Cllr Kipling and seconded by Cllr Lynch-Smith.

### 5.2.2 West Midlands Pension Fund

Chair reported a former parish council employee had left and moved to another parish council but remaining in the WMPF scheme. A problem arose when the former employee left her new employer and left the pension scheme. Then the former employer left the pension scheme too and transferred her benefits into a new scheme. On behalf of the former employee, the former employer requests Meriden stands as guarantor for the period of the employee's employment at Meriden Parish Council. Advice was taken from WMPF and this confirms that whilst complicated, if Meriden agrees to be the backdated guarantor, there will be no liability (email dated 15<sup>th</sup> July 2019 from Louise Thompson, Relationship Management Officer).

**IT WAS RESOLVED** Members agreed for Meriden Parish Council to be backdated guarantor for their former employee without any liability. Approved Cllr Kipling and seconded Cllr Lynch-Smith.

## 6. Progress Reports

### 6.1 Village Hall Management Committee

All good and the Big Picture Show starts back in September.

### 6.2 War Memorials

#### 6.2(i) Heritage Monuments & Memorial Funding

Chair advised the parish council met with the PCC representatives on 3<sup>rd</sup> July regarding the Memorial on Berkswell Road. It was a good positive meeting with agreement for transfer as follows:-

- The PCC to transfer between now (3<sup>rd</sup> July) and end of financial year (31<sup>st</sup> March 2020), the Memorial Fund;

**Signed** ..... **Chair**      **Dated** .....

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- The PCC to instruct their solicitor to respond to SMBC Legal;
- MPC to continue to work with SMBC Legal to prepare all legal documentation i.e. Transfer Deed for Memorial Site and Memorial with a covenant that the site is for the community in perpetuity as a Memorial Site and will not be used for any other purpose;
- Each party is responsible for their own legal costs;
- Terms of Transfer will be explicit that responsibility for maintenance/sustainability of Memorial Site will be with MPC.
- Land Value transfer £1
- The PCC secretary to Trustees is Mrs Mary Alanson [m.allanson@rotherham-solicitors.co.uk](mailto:m.allanson@rotherham-solicitors.co.uk)

An email received from Mr Wright on behalf of the PCC reaffirmed the 3<sup>rd</sup> sentence above being incomplete and should read “it was agreed that on receipt from the PCC of Memorial Fund monies, MPC would then pay the PCC the equivalent sum to help towards the PCC’s surveyors and legal costs”.

Cllr Kipling confirmed his understanding as follows:-

- Ownership of land and Memorial to transfer from PCC to MP.
- MPC will be liable for the maintenance and sustainability of the Memorial site on behalf of the community in perpetuity.
- The £600-700 Maintenance Fund will be transferred to MPC to cover legal costs of PCC with anything above this being met by the PCC.

**Action: A meeting with PCC to outline process for transfer. Chair and Cllr Woollard to source funders and clerk’s outline letter of interest and work undertaken on 2018’s Heritage Bid for Monuments to be forwarded to them.**

### 6.3 Meriden Pool

Clerk confirmed that the Friends Group continues to monitor the Pool. Both Peter Moss and Carol Stafford have proved invaluable to the clerk in checking on wildfowl, water levels and maintenance. Rangers were due to lay wood chip to the rear pathway but cancelled at very short notice; the work is reprogrammed for 8<sup>th</sup> August. A meeting is to be arranged for the Friends Group and SMBC officers regarding further work and ongoing maintenance.

Chair reported the incident of the motorised bath tub reported; and the statement put out by Adam Noon, SMBC Ecologist regarding the disturbance of wildfowl some of which were nesting, not to mention the water and silt. SMBC are handling this and signage is being sourced for no fishing/no boating on the pool.

**Action: Chair and SMBC continue to liaise regarding health and safety of Pool. Clerk to arrange a Friends meeting early August.**

Signed ..... Chair Dated .....

6.4 Allotments  
Nothing to report.

6.5 Footpaths/Forum

Cllr Lynch-Smith asked about A3 maps of footpaths requested? Cllr Howell advised an email was sent to the clerk from Steve Hawley with a footpath map of Meriden asking if this was what was required. The email to be forwarded to Cllr Lynch-Smith but we do not have access to A3 printers? Therefore a request is made to Steve Hawley to print off and send to parish council.

**Action: Cllr Howell to request and enable A3 printed copies of footpath map be sent to Cllr Lynch-Smith for her volunteers.**

Chair reported that once the footpath map is received a request be made for it to be posted onto website.

**Action: Clerk and Cllr Barber to obtain map and put onto website.**

Chair raised the footpath down to the A45 is reportedly very overgrown and in need of maintenance. She advised SMBC cut it back previously even though it may fall into North Warks boundary.

**Action: Clerk to contact Bruce Brant and Steve Hawley.**

6.6 Quarries Liaison Group

Chair advised gas works on Cornets End Lane continues and NRS contacted her to request an update due to signs advising closure of Cornets End Lane. There is access to quarry entrance from Patrick Island roundabout but no access from Berkswell Road onto Cornets End Lane.

6.7 Solihull Area Committee

Chair reported a good meeting held on the 4<sup>th</sup> July. West Midlands Police cancelled with short notice and Chris Barr, Head of Public Realm SMBC, provided an excellent presentation on travellers accessing parish/town council land and eviction notices required. The new Chair of Council is Cllr David Cuthbert and Cllr Weaver is Vice Chair.

6.8 Tree Warden & TPO List

Nothing to report.

6.8 Community Surgeries

Chair reported resident concerns regarding Maxstoke Lane. The clerk had written to Sgt Thompson and the response has provoked other issues that will be picked up in due course. A meeting to be arranged.

**Action: Clerk to write to Sgt Thompson and arrange a meeting.**

**Signed .....** Chair **Dated .....**

6.10 Community Speed Watch

Cllr Barber advised that a date is required to start speed watch as police presence is required. There has been no response and there are volunteers trained and ready to go.

**Action: Cllr Barber to chase Police Team for their support.**

6.11 HS2

Chair advised HS2 works continue and updates placed on website and Cllr Lloyd challenged SMBC around their consultation process.

Cllr Howell continued that there are issues about planning applications relating to the extension to Kenilworth Greenway without planning permission. Cllr Lloyd thinks there should be; Balsall Common continues to be cleared of all vegetation with a notice to proceed. A Government spending review continues with HS2.

6.12 Meriden Sports Park Quarterly Update (July 2019)

Chair provide the following summary from recent Director's meeting held:-

- The park is used incredibly well and is popular with locals and visitors;
- There are 3 cricket teams currently using the park and 4 groups; with demand for Yoga continuing and community groups.
- Sports/Activity Camps are currently running throughout the summer holidays.
- It would be difficult to book anyone else in currently given high usage;
- Football is booked for next season;
- Rounders' is going well;
- Specialist grounds work is all completed;
- New equipment has been purchased;
- There is no movement with freehold transfer of Meriden Sports Park from SMBC to MPC however the licence between Solihull MBC and the Parish Council continues. As soon as the freehold transfer is concluded then a lease agreement will be drafted between Meriden Parish Council and Meriden Sports Park;
- Next joint Trustees/Directors meeting is scheduled for November 2019; the operational core operating grant is received regularly as negotiated with the Trust;
- The parish council continue to sign off finances given the lease arrangement with SMBC and MPC;
- The recent picnic in the park event realised 700-800 in attendance throughout the day. A great atmosphere and very busy with the events company managing the day that was underwritten by the parish council. A huge thank you is recorded to the events company for an excellent event with 3 local charities being recipients of funds raised.

**Signed .....** Chair **Dated .....**

6.13 Meriden Sport & Recreation Trust Update

Nothing to report but small grants funding is now available to be applied for.

**7. Clerk's Report**

All included in meeting content with no questions from councillors.

7.1 Operation London Bridge

Chair reported that she had received an email from SMBC advising that the principal authority will be leading all arrangements in the event of the death of HM Queen Elizabeth. Cllr Howell reiterated this advising that Berkswell and Balsall Common had no plans in place assuming SMBC would be leading protocol.

**Action: Clerk to check with Deborah Merry.**

**8. District and Ward Councillor Reports**

Cllr Howell advised that A & A application had been refused for extended hours of business. Also the Holiday Lets had been withdrawn due to protected greenbelt.

**9. Correspondence & Communication**

Nothing to report.

**10. Meriden Village Matters**

10.1 Library Update

Chair advised we are meeting Library representatives on 23<sup>rd</sup> July 2019.

10.2 Village Commemoration WW2

Clerk advised we have been notified that Friday 8<sup>th</sup> May 2020 will be a bank holiday having been moved back 4 days to coincide with VE Day commemorations/celebrations. Chair suggested Picnic in the Park 2020 being held on this day. A Piper will be required and before booking Cllr Barber is to check out local regiment activities/availability. Firebird Singers to be approached.

**Action: Chair and Cllr Barber to contact Events Company re Picnic in the Park and VE them; Clerk to contact Firebird Singers; Cllr Barber to contact local Regiment re Piper.**

10.2(i) WW1 Poppy Memorial Site

Nothing to report and this to put into 6.2 War Memorials for all future meetings starting in September.

10.3 Meriden Gate

Nothing to report.

10.4 Taylor Wimpey (Transfer of Allotments/freehold land)

Nothing to report.

**Signed .....** Chair **Dated .....**

10.5 Highways

Chair advised that SMBC request a meeting regarding phase 2 of traffic calming. Cllr Howell reported that Ward Members have observed Fillongley Road traffic calming.

**Action: Clerk to arrange a meeting with Highways.**

10.6 Land Registry & Ownership

Nothing to report.

10.7 Mobile Mast Update

Nothing to report.

10.8 Local Council Award Scheme

Nothing to report.

10.8(i) Website

Cllr Barber advised he needs to arrange a meeting with the clerk to verify content and any additions.

**Action: Cllr Barber and clerk to arrange meeting.**

10.9 Meriden Public Transport

Chair read the following extract from an email received from Mr Jon Hayes TfWM Head of Network Delivery:-

“With regards to the Meriden Community Bus and Service 89 we are currently out to tender for the provision of this service from October. We have had some indicative costs from operators already and it is likely that we will need to make some change to the services. Please do not read this as having to make a reduction in service – we need to understand how the services work together and whether we can get better and more effective use of the resource.”

Mr Hayes requests a meeting with the parish council and bus user representatives upon his return from holiday mid-August.

**Action: clerk will contact TfWM to arrange meeting.**

**11. Planning Matters**

11.1 Neighbourhood Planning Update

Chair presented printed copy of NDP without appendices for Member approval. Feedback is of a robust and comprehensive document that dovetails into Solihull’s Local Plan and National Planning Policy Framework. The successful bids enabled Household and Desktop Surveys which have complimented the Housing Section. An up to date survey by Warwickshire Wildlife Trust and Habitat Trust was completed in 2019 which is a document well worth reading and enhances Meriden’s wildlife and habitats. The Built Environment focuses attention to types of house, traffic and road safety, and quarry operators.

**Signed .....** Chair **Dated .....**

Chair asked for immediate comments.

Cllr Lynch-Smith stated she had every faith in its content; public consultation process along the way determined what residents wanted; there has been good community engagement and information sharing with residents and wider community along the way through the many events organised not least this year's Annual Assembly.

Chair requested that for the time being the call for site assessments be confidential and not disclosed due to developer/agent interest.

Cllr Barber wished to record thanks on behalf of the parish council to Mrs Lee and Cllr Weaver for their hard work and efforts in developing a Neighbourhood Plan for Meriden. He further recorded thanks to all members of the Neighbourhood Plan Steering Group for their commitment and diligence.

Cllr Woollard asked what happens next? Chair replied that there will be a period of consultation following Regulation 14, Regulation 16, Planning Inspectorate and Referendum processes for Meriden's Neighbourhood Development Plan to become a legal document. The time line to conclude will be less than 12 months. With a NDP in place, Meriden will be entitled to 25% of CIL monies (Community Infrastructure Levy) which on a development of 100-150 new dwellings could be considerable with 5 years to spend it on a village project. Chair asked if Cllr Howell would like a copy and it was agreed to email a copy.

**Action: Chair to forward emailed copy of NDP to Cllr Howell.**

Chair requested formal Member approval of the NDP document and it's policies. She therefore asked for a show of hands which was unanimous from all attendees.

**IT WAS RESOLVED** Members voted their approval with a unanimous (6) show of hands to take forward the NDP to the next stage being Regulation 14 consultation.

**IT WAS RESOLVED** Members voted their approval with a unanimous (6) show of hands to agree the maps, diagrams and policies included in the NDP.

#### 11.1(i) Locality Funding Bid

The Grant Acceptance Form has been completed and accepted, and the grant will be paid by BACS into parish council bank account.

**Action: Clerk to monitor process.**

#### 11.2 Neighbourhood Community/Ward Action Plan

Nothing to report.

#### 11.2(i) Highways Evidence

**Signed** ..... **Chair**      **Dated** .....



Chair reported that phase 2 will be delivered in next 12 months.

### 11.3 Solihull Local Plan Review

Cllr Howell reported that Local Plan public consultation comments are being disseminated; current feedback refers to an area of concern regarding the number of houses being built within Borough considered to be not enough.

### 11.4 Planning Application Status Updates

Planning Committee met and comments submitted to the recent quarry planning applications.

<b>STATUS OF PLANNING APPLICATIONS RECEIVED July 2019</b>		
<b>Address</b>	<b>Planning Application</b>	<b>Status</b>
Marlbrook Hall Farm	PL/2018/02008/PPFL	Awaiting decision
Fenjohn Eaves Green Lane Meriden Solihull CV7 7JL	PL/2019/01239/PPFL Conversion and extension of garage to form a new dwelling annex.	Awaiting Decision
Marlbrook Hall Farm	PL/2018/02233/PPFL	Awaiting decision
The Elms 180 Main Road Meriden Solihull CV7 7NG	PL/2019/01201/MINFHO Replacement of outbuilding/double garage and static caravan with brick built garage/summer room to the rear of garden.	Awaiting Decision
Meriden Quarry (Cornets End Farm)	PL/2019/01035/EIASCR Screening opinion in respect of proposed quarry for sand extraction	Unknown - EIA Screening Opinion
Park Lane/Waste Lane Berkswell Solihull	PL/2019/01276/HS2DIS Development authorised by the High-Speed Rail (London-West Midlands) Act 2017 relating to submissions under Schedule 17 (6) for approvals of Lorry Routes (LR): A452 Park Lane compound (Leave A45 roundabout, A452 southbound, exit A452 at Park Lane to site access) and B4101 Waste Lane Compounds (Leave A45 roundabout, A452	Awaiting Decision

**Signed .....** Chair **Dated .....**

	southbound, exit A452 onto B4101 Waste Lane to site access) for the enabling works	
Fenjohn Eaves Green Lane Meriden Solihull CV7 7JL	PL/2019/01239/PPFL Conversion and extension of garage to form a new dwelling annex.	Awaiting Decision
Meriden Quarry Cornets End Lane Meriden Solihull CV7 7LG	PL/2019/01395/VAR Variation of condition No. 2 of Review of Minerals Permissions 1997/0535 (PL/1997/00168/RM) dated 22.01.1998; namely: to allow sand and gravel extraction within the area edged red on the submitted location plan, until 27.09.2027.	Awaiting Decision
4 Wyatt Way Meriden Solihull Solihull CV7 7SJ	PL/2019/01822/MINFHO Single storey rear extension. Consultation Expiry Date: 2 August 2019	Awaiting Parish Councillor Comments/Awaiting Decision
20 Glovers Close Meriden Solihull CV7 7PB	PL/2019/01682/MINFHO Removal of 2 small flat roof dormers and construction of 1 No. flat roof dormer to front roof slope. Consultation Expiry Date: 22 July 2019	Awaiting Parish Councillor Comments/Awaiting Decision
Land Next To 75 Main Road Meriden Solihull	PL/2019/01106/PPFL Demolishing of existing and erection of detached dwelling. Consultation Expiry Date: 25 July 2019	Awaiting Parish Councillor Comments/Awaiting Decision

A planning committee meeting is to be held directly after this meeting closes to process and review status.

**12. Parish Council Development Day**

Nothing to report.

**13. Annual Parish Assembly**

Nothing to report.

**15. Councillor's reports and items for future agenda**

Signed ..... Chair Dated .....

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Cllr Kipling requested the storage of bricks be investigated on Birmingham Road/A45 junction. There was discussion regarding previous use of site, owned by Packington Estate, for the storage of dumpers, timber, logs and road chippings. Chair brought to Members attention an email received from David Wigfield, SMBC Enforcement Team Leader, who has received a query over the use of the land and the need for evidence regarding usage as a storage facility as the landowner is confident it is lawful use for commercial storage. Cllr Kipling suggested looking at aerial surveys to establish use over last 10 years which SMBC would have access to.

**Action: Clerk to contact David Wigfield and suggest the aerial survey route.**

**16. Date of Next Meeting**

The next **Parish Council meeting** will be held on Monday 16<sup>th</sup> September 2019 at 7.30 pm Venue: The Pavilion, Meriden Sports Park.

*Apologies received from Cllr Kipling who will be on holiday.*

Chair thanked all attendees and closed the meeting at 21.10 hours.

Signed ..... Chair Dated .....

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Minutes of the Planning Committee held on 22nd July 2019  
Venue: Pavilion, Meriden Sports Park at 21.15

<b>Present:</b>			
Cllr R Weaver RW	Chair	Cllr F Lynch-Smith	
Cllr J Barber JB	Vice Chair	Cllr M Woollard	
Cllr R Kipling			
Mrs B Bland BB	Clerk		

**1. Welcome & Apologies**

Chair welcomed everyone. Apologies received from Cllr Nunn due to ill health and Cllr J Hughes due to holiday.

**IT WAS RESOLVED** Members accepted apologies from Cllrs Nunn and Hughes.

**2. Public Participation**

There were no residents in attendance.

**3. Declarations of Interest**

3a To declare any personal interests in items on the agenda and their nature.  
Nothing to declare.

3b To declare any prejudicial interests in items on the agenda and their nature  
Nothing to declare.

**4. Planning Status July**

The following three applications to be considered:-

4 Wyatt Way – PL/2019/01822/MINFHO

Single storey rear extension

Members comments to be submitted parish notification portal:-

- Reduces garden space in a high density housing development in a rural environment.
- Detracts from original design statement.
- Loss of parking.
- Loss of garage and displacement of parking onto shared space.

20 Glovers Close – PL/2019/01682/MINFHO

**Signed .....** Chair **Dated .....**

Removal of 2 small flat roof dormers and construction of 1 No flat roof dormer to front roof slope

Members comments to be submitted parish notification portal:-

- Neighbour Notification

Members comments to be submitted parish notification portal:-

Land next to 75 Main Road – PL/2019/01106/PPFL

Demolishing of existing and erection of detached dwelling.

- Change of street view
- Loss of light to neighbouring properties
- Light pollution from velux windows
- Loss of privacy to neighbouring properties
- Garages – back entrance to be widened to accommodate vehicles but this cannot be widened due to sub station
- If garage is build – no way can cars access
- Displacement of vehicles
- Double yellow lines on Fairfield Rise
- WRCC Housing Needs Survey 2018 states the village does not need this size of dwelling
- No Bat Survey undertaken; Ecology of existing area of trees
- Unacceptable density of housing
- Fairfield Rise is used as delivery route to rear of Co-Op therefore highway impact.

**Action: Clerk to post comments onto SMBC planning portal.**

Chair thanked Members and closed the meeting at 21.30 hours.

Signed ..... Chair Dated .....

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