



# Meriden Parish Council

*the centre of england*

## **CLERK'S REPORT March 2017**

*(prepared by Barbara Bland, Clerk, for PC meeting 20-03-17)*

Many of the Clerk's actions are reflected in the agenda content but briefly:-

- Undertaken Contractor Reviews
- Met with Fields in Trust regarding Centenary Fields Awards for Sports Park, The Green, Meriden Pool, Millisons Wood and Meriden Gate POS.  
Action: Applications to be made for Park, Green (as Centenary Field) and POS (as Centenary Field).
- Attended Quarry Liaison Meeting  
Action: Air quality monitoring with Warwick University.
- Met with Sovereign Play regarding children's play area resurfacing phase 2 project – as part of capital receipt expenditure.  
Action: Awaiting quotation.
- Attended SMBC Council House Planning meeting with Cllr Weaver regarding understanding planning process and better partnership working including influencing planning decision making by working with developers.
- Met with Chris Edge, Edge IT Systems, to finalise Grant Thornton response on financial anomalies reported in audit certificate for 2015-16.
- Undertaken Internal Audit with Mike Spencer – see internal audit report and recommendations therein presented to finance committee.
- Facilitated public meeting with Transport for West Midlands regarding 89 service.
- Volunteer Admin support – supervision, preparation Mondays and Tuesdays term time.
- Year-end preparation completed to 31<sup>st</sup> January 2017. Awaiting Edge to run quarterly checks.
- Attended Finance Committee meeting.
- Meeting with Bruce Brant, Neighbourhoods Team, for review of Ward Action Planning 2017-18.

### **Community Surgery 13<sup>th</sup> March 2017 - Pavilion**

Hosted by Bruce Brant, Neighbourhood Co-ordinator.

Apologies clerk due to internal audit.

- Meriden Action Group regarding 89 bus service attended by Cllr M Nunn.

Please note that the clerk was on leave 25/2 – 4/3 2017.

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