

**Minutes for the Parish Council Meeting held on Monday 23<sup>rd</sup> January 2012 in the Village Hall at 7.30pm.**

**Present** Rosie Weaver, Melanie Lee, Paul Lee, Bob Kipling, District Cllr David Bell and 0 members of the public

**1. Apologies**

Cllr Mandy Haque

**Absent**

Cllr Frances Lynch-Smith

**2. Declaration of Interest**

The Chair invited members to make a declaration of personal and prejudicial interest in respect of items on the agenda of the meeting.

None

**3. Minutes**

**RESOLVED**

That the minutes of the Parish Council Finance Meeting held on Wednesday 11<sup>th</sup> January 2012, having been circulated, be taken as read and signed as a correct record.

**4. Matters arising from the minutes**

Clerk advised that she had been in touch with the footpath officer and a meeting is scheduled to take place.

**5. Public participations**

No members of the public present

**6. Correspondence and Communication**

6.1 Letter from SMBC regarding dog bins in Meriden – Clerk read out the letter. Cllr Bell will take the matter up with SMBC as there is a double taxation issue

**7. Receive Reports**

7.1 Committee Member for Village Hall Management Committee - member not present

7.2 Parish Council nominated Community Governor for Meriden C of E School - no meeting

7.3 Committee Member for War Memorial – no meeting

7.4 Pool – no further update

- 7.5 Allotment Representative – update provided by Clerk, planning permission refused. No further information regarding position of allotments
- 7.6 Footpaths/Forum – no report
- 7.7 Mining and Minerals Group – meeting cancelled as Tarmac were unable to confirm the meeting. Cllr Bell will contact Tarmac
- 7.8 Local Strategic Partnership – 31<sup>st</sup> January Partnership Assembly – Chair will be attending
- 7.9 Solihull Area Committee – Chair provided feedback of last meeting held in January. Comments required to new draft charter. Presentation given by Andrew Kinsey. Information pack to be provided by Councillors
- 7.10 Tree Wardens – Clerk read out e-mail regarding tree to be felled. Councillors felt that alternative measures should be considered. It was agreed that Clerk will e-mail tree officer with comments
- 7.11 Parish Plan – no report
- 7.12 Community Surgery – no public attendance at recent police surgery held at pavilion
- 7.13 Community Speed Watch – no report
- 7.14 Sponsorships – Football Academy – A resident has shown an interest in purchasing a trophy

## **8. Village Matters**

### **8.1 Precept – To agree Precept amount for 2012/2013**

#### **RESOLVED**

The precept shall be set at £40,000. This represents a 0% increase from last year

### **8.2 Meriden Sports Park – update**

#### 8.2.1 – Snagging

It was noted that SMBC will pay 100% of all future costs of DTZ. Update was provided regarding e-mail exchange with DTZ and outstanding snagging items. There was concern that matters remained outstanding and although communication had improved, this remained an issue. Cllr Paul Lee had booked time off work to supervise snagging items but had still not heard back with confirmation that contractor's would attend on site.

#### 8.2.2 Maintenance Contracts

There was also concern that the information provided by DTZ relating to the maintenance manuals was not sufficient. Chair will follow up maintenance contracts and issues with Mike Swallow

8.2.3 To agree invoicing procedure to SMBC

It was agreed that Clerk will submit a claim for payment relating to the pavilion on a quarterly basis

8.2.4 To consider annual maintenance contract with Mole catcher

It was agreed to place this matter on the agenda for the next meeting

8.2.5 Half term sports camp

Chair confirmed that events had been booked for half term. A timetable has been produced in conjunction with Paul Jayes

8.3 **Public Rights of Way – Update** - Clerk provided an update of the communication received from the land owner and confirmed that the land owner will be meeting SMBC

8.4 **Best Kept Village Competition** – Clerk provided an update of the e-mails received regarding this event and the feedback requested. It was agreed that we agree to linking the event with Solihull in Bloom and do not have any objection to Balsall Common being included in the competition

8.5 **Consultation – Libraries – To consider a response**

#### **RESOLVED**

The Chair will send a response on behalf of the Parish Council. It was agreed that the library is very important to the community and must be kept open

8.6 **WALC – Annual Briefing seminar – Sat 3<sup>rd</sup> March 2012** – To receive details of course and agree representation

#### **RESOLVED**

That Chair, Clerk and Cllr Kipling are booked to attend this event

8.7 **NALC – Parish Play Survey**

#### **RESOLVED**

That Chair shall respond to Survey

8.8 **Solihull Area Committee** – To consider draft Charter and comment

#### **RESOLVED**

That the draft Charter is approved

8.9 **MeridenMag** – Advertising community day for Millisons Wood Nature Trail – Clerk provided an update of the Trail and the intention of SMBC to get the community involved with installing Way Markers.

8.10 **Telephone Line** – To agree payment of annual rental line payment at discounted rate

**RESOLVED**

That the line rental shall be paid annually at the discounted rate

8.11 **Clerks Salary**

Clerk requested annual salary review. A Personnel Group is to be established to discuss Clerks salary

8.12 **Neighbourhood Co-ordinator** – Community based projects and donation of wooden planters

Clerk read out e-mail from neighbourhood co-ordinator. It was agreed that the Parish would like to accept the offer of wooden planters. Clerk to inform neighbourhood co-ordinator

8.13 **Code of Conduct** – To consider and agree re-adopting the current model code of conduct including the principles in accordance with the Localism Act 2011

**RESOLVED**

The current model Code of Conduct is re-adopted including the principles in accordance with the Localism Act 2011

8.14 **Olympic/Jubilee celebrations**

Chair informed that meetings were held with SMBC cricket team and Meriden Cricket Club. It has been agreed that these teams will play a 20/20 match in celebration of the Diamond Jubilee.

**9. Planning Matters**

9.1 **2011/893 – 62 Meriden Road, Hampton In Arden, Solihull** – Notification of Appeal for Retrospective Planning application for a fence and gates to front of property

Agreed that Parish Council has no further comment

**10. Accounts**

### **Accounts for Payment**

1)	S.Kauser (reimburse – BT calls and line, stationery/stamps)	£156.35
2)	S.Kauser – salary – based on 25 hours per week	£746.26
3)	West Midlands Pension Fund	£124.44
4)	HMRC (PAYE & NI)	£128.18
5)	Paul Jayes (playing fields)	£625.00
6)	Advanced Maintenance Services	£897.00
7)	B D Ball	£170.00
8)	Pied Piper pest control	£84.00

Note direct debit – television licence – playing fields £24.25

Note direct debit to Orange for Wireless – M.Lee - not yet debited

### **RESOLVED**

That the above accounts are approved for payment.

### **11. Date of Next Meeting**

The next Meeting is the Parish Council Meeting on Monday 27<sup>th</sup> February 2012 at 7.30pm in the Village Hall.

There being no further business, the Chair thanked everyone for attending and declared the meeting closed at 9.00pm.

**Chair:** \_\_\_\_\_

**Date:** \_\_\_\_\_