



# Meriden Parish Council

*the centre of england*

Minutes of the Annual General Meeting and Parish Council Meeting held on 28 July 2014 at The Pavilion, Meriden Sports Park at 7.30 p.m.

<b>Present:</b>	Cllr M Lee	Chair	ML
	Cllr R Weaver	Vice Chair	RW
	Cllr R Kipling		RK
	Cllr P Lee		PL
	Cllr F Lynch-Smith		FLS
	Cllr M Haque		MH
	Cllr M Nunn		MN
	Mrs B Bland	Clerk	BB

In attendance: Cllr K Allsop

There were 3 members of the public present and 2 invited guests.

The Chair opened the meeting and welcomed attendees.

## 1. Public Participation and Invited Guest Speakers

### 1.1 Wayne Plant, Senior Structural Engineer, Solihull Property Services (WP)

The Chair gave an overview of recent library meetings. It was agreed that the Parish Council pay for new IT suite and 10K is restricted for this purpose, redirected from Meriden Gate playground. Cllr P Lee stated the 10K from Meriden Gate had been approved and negotiated with SMBC; also if SMBC cannot do anything upstairs for strengthening floor then can we look at accessibility and extend front of library? WP stated that Property Services design ideas fit with conservation officer approval, being a listed building; the plan for the IT suite is to be placed in the library as it currently stands. Discussion around should we wait and put IT suite in later to see what space is available, was outweighed by the flexible arrangement of the proposed plan. IT could be moved around and it is feasible to see if we can do something with upstairs. ML shared with Members where we are at and confirmed there is no funding available from SMBC other to fund their programme of maintenance works and therefore we are looking to external assistance.

PL – have SMBC responded to increased population?

WP – Libraries could not make tonight. Property services funding internal damp proofing and external repairs. Fabric of structure maintained.

PL stated that SMBC has not responded to PC request.

ML – August/September for work to comment?

WP – Still need to go through prescribed consent and struggling to get external works approved. Pursuing planners to get work done before October. Delay on

**Signed** ..... **Chair**      **Dated** .....

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particular phase of project. IT will take place and not be delayed. Libraries will take to cabinet member for closure of library.

Cannot set aside date for 1st or 2<sup>nd</sup> phase of works. Report delayed as missed cabinet meeting held monthly based on assumption that remedial works can be done.

RW – we have received an estimated cost for 1st floor only? Has this been updated?

WP – budget costing initially said 15K to strengthen floor but need to know proposed usage. A simple office space could be achieved for 15K.

RW has understanding of DDA – structure finite - potentially no lift – take professional advice from architect. Modify structure to accommodate. Limited footprint. IT suite been discussed and should be at back for training. Children’s area needs to be in middle. Portable ramp for accessibility. No money for 3-5 years. RW proposes a joint bid between PC & SMBC.

WP stated Library is a safe and viable asset. Can offer advice to limited degree and this is down to time and cost.

ML stated that Kate Bunting has offered assistance.

MH – any refurbishment work requires funding?

WP funding is available for structural envelope only. Anything further needs external funding. Professional designer/architect to explore what is acceptable. Increased entrance space up front with guidance from planners; resulting in doubling space that we have at the moment and increased capacity within footprint.

WP requires more solid plans to take to planners. It would be more beneficial for other alternatives and options to be pursued by architect.

A resident stated that with the IT suite at rear of Library where most of books are kept, is this considered an ideal place for training or privacy?

ML replied that the head of library services advised that the area would be adapted to create the space required.

The resident commented that there would be conflict with IT suite v. public access to books and it should be remembered it is a library for books and not IT; and to be aware of the different uses of the same area.

The resident further commented that the footfall is very low with a reduction in opening hours.

ML replied that a national approach to Library services is keen to pursue the use of volunteers to maximise public access to the Library.

The resident responded that there is a need to have things for people to come in for and not just IT.

FLS stated a need for confidentiality/privacy for IT users not overseen by people selecting books.

ML will clarify with Library Services and revisit proposed lay-out for IT shared space.

**Signed .....** **Chair** **Dated .....**

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RW commented on best use of space, and library services is best to plan use of space with a teaching area to respond to group work.

RW further commented that a central IT suite would raise laptop connection/electrical cabling issues and the need for docking stations.

FLS commented it appears lots of people are waiting on others?

WP stated a number of meetings had been held and so far the planning is for one area. The PC needs to work with designers to maximise use and put an application in.

RW proposes getting the IT suite in. The suite is all flexible and can be moved with the onset of further interior works.

ML read from recent minutes of Library meeting specifying DDA compliant and can adapt layout to suit inclusive use and need.

WP stated final costings are needed and a specification for the mechanics of it subject to funding.

Members – approved the lay-out and for the process to commence for the installation of an IT suite.

PL wants answers from SMBC regarding increased population and no additional funding to improve services.

RW requests a breakdown of specification prior to work commencing.

BB to liaise with WP and Library services.

## 1.2 Julie Hyde – Centre of England Arts Charity (JH)

Julie Hyde introduced herself and stated she is here tonight to increase awareness of Arts Charity and where we come from. Gerry Russell and Heather Morton were also present. Art classes have exceeded all expectations based at Patrick Farm Barns with Charity status being awarded and the Charity employs tutors and pays rent. There are seven classes per week with 100 people regularly attending. The Charity also employs administrative and finance staff.

Local people from varying backgrounds and different interests attend the classes, many from the local community accessing Art and Craft classes, children’s activity days in the holidays and Art Exhibitions. The Charity provides a safe and friendly learning environment for people recently bereaved, disabled, recovering from illness,

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single people affected by loneliness and lack of social interaction who learn a new skill and craft.

JH continued that the local area does not realise what the Charity provides. we can do. Increase awareness. What we have – please use – HS2 – buy a property within Meriden itself – to bring into area. Delighted to hear about it any opportunity.

RW asked who is accessing the groups and classes. JH replied that people with mental health/bereavement/loneliness issues. RW suggested that JH contact the local Commissioning Group with numbers who are accessing and this is assisting to reduce mental health issues with a view to some commissioning funding.

JH stated that the Charity is offering Children’s classes in the summer and also providing an after school club for children aged 5-12 years. External tutors are provided via school. RW requested information to be sent.

JH concluded with thanks and she is really proud of the way the Charity has gone. A copy of the presentation is available for anyone wishing to have a copy of read more.

*Public question time:-*

Residents asked about the empty shop that was the old News Express, who the owners are and what is happening?

Members replied that they had no new information other than what has been approved for planning as a retail premises with extended accommodation.

Residents asked about the Porch garage and Strawberry Bank restaurant and what is planning approval for.

Members replied that they would check to see what planning approval is granted for this site but were unaware of full plans approval.

Residents asked about the residential care home in Showell Lane that remains empty. Currently it is being used for Police Dog training.

Members replied that they had no information and would try and find out.

The public participation concluded.

**2. Welcome & Apologies**

The Chair opened the meeting and welcomed Members. Apologies received from Cllr D Bell and Cllr J Barber both on holiday.

**3. Declarations of Interest**

3a To declare any personal interests in items on the agenda and their nature.

There was nothing to declare.

**Signed .....** Chair **Dated .....**

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3b To declare any prejudicial interests in items on the agenda and their nature  
There was nothing to declare.

#### 4. Minutes

The minutes of the meeting held on 23<sup>rd</sup> June 2014 were considered and agreed.

**IT WAS RESOLVED** Members approved the minutes of 23<sup>rd</sup> June as read.

#### Matters Arising:

- (i) Cllr Lynch-Smith advised she had contacted RSPB regarding feed for Meriden Pool to reduce damage and illness to birds and circulated advice to Member for approval. The Clerk was requested to run off, laminate and attach to fence surrounding Pool. It was also agreed to include in Meriden Mag.
- (ii) Caroline Spelman and Ken Allsopp hosted a surgery for residents to discuss issues including HS2; Airport and new flight paths; Morrison Park Homes planning application for 4 bungalows to be sited on Walled Garden; Quarry Operations; Meriden Gate and Maxstoke Lane.
- (iii) More landscaping is required to Meriden Gate by DWH contractors.

#### 5. Standing Orders and Financial Regulations Review

This item was deferred and remains a work in progress with Cllr Weaver and Clerk.

#### 6. Finance

##### 6.1 Approve July Payments

Members considered and approved July payments.

**IT WAS RESOLVED** Members agreed July payments.

##### 6.2 To consider financial request from St Laurence Church Meriden

The Clerk had circulated St Laurence request to Members for consideration and comment. Cllr Weaver advised the Parish Council awarded a donation of £800 in 2011. Members discussed the request for £2,000 (50%) towards the cost of maintenance and subsequent donations to be adopted each year thereafter. Cllr Weaver advised she had compared arrangements within local Parishes and funding is set aside for this purpose. Members agreed that a more detailed conversation was required with the St Laurence Church Committee prior to any approval for future funding to be considered and approved. Included in this conversation is the requirement to search for a burial site as the current graveyard is running out of space. The Clerk stated she had obtained maps and land holdings within the Parish and is doing a piece of work with Land Registry and SMBC planning officers.

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A further request for £100 payments towards the War Memorial fund was included in St Laurence letter. Members agreed a one off donation of £100 be made. Members requested this ongoing request be discussed when a meeting with St Laurence Church Committee is arranged. Cllr Weaver wished to explore the pooling of resources with Parish Council for their contractors to provide this service at a reduced rate.

**IT WAS RESOLVED** It was agreed that Cllrs Weave, Lynch-Smith and Clerk will meet Church representatives and the Clerk was tasked with arranging a meeting.

6.3 Apportionment of Parish Council Office costs to Meriden Sports Park Limited  
Cllr Lynch-Smith requested there be clarity and transparency of Meriden Sports costs v. income including the use of Sports Park facilities. The Clerk is based in the Pavilion together with a Parish Council office and the question arises “are we renting the office at a peppercorn rental as the Parish Council is a non sports park group.

Cllr Weaver advised that there is a historical standing to fund a Parish Council office which had previously been housed in the Library. The setting up of a Parish Council office in the Pavilion was agreed as part of the Clerk’s appointment in July 2012 with responsibility for the cost laying with the Parish Council. Cllr Weaver suggested this be picked up in the standing order and financial regulations review and further stated she would put together a Service Level Agreement between Meriden Sports Park Limited and Meriden Parish Council for office rental at a peppercorn rental. This will also include an apportionment of full office costs to be recharged to Meriden Parish Council.

Cllr Lynch-Smith wishes it to be absolutely clear regarding separation of Meriden Sports Park and Parish Council and hire cost of serviced premises. Cllr P Lee stated that the Sports Park ultimately is a Parish Council asset. Cllr Weaver stated this to be a valid point and agreed a Service Level Agreement would be set up between both parties.

**IT WAS RESOLVED** Cllr Weaver will put together a Service Level Agreement between Meriden Sports Park and Meriden Parish Council.

## **7. Progress Reports**

7.1 Village Hall Management Committee – Cllr F Lynch-Smith  
Nothing to report; although Cllr Lynch-Smith reported that she had heard today life and local film people are looking at a subsidiary with more WW1 centred films.

7.2 Community Governor for Meriden C of E School – Cllr R Weaver  
It is the end of term with Leavers Prom, Sports Day and Summer Fayre; Ofsted not expected now until September.

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### 7.3 War Memorials – Cllr P Lee

Cyclists Memorial – Cllr Lee has asked Ralph Ledbrook to provide his professional opinion and approve work. The Conservators have approved work carried out. Therefore the recommendation is to approve and pay.

**IT WAS RESOLVED** It was agreed the work under query be approved and payment agreed. Members approved payment and instructed the Clerk to release cheque.

### 7.4 Meriden Pool

Cllr Lynch-Smith has contacted the RSPB and was directed to the Duck Rescue Society. The Society has successfully worked in ponds and changed people’s habits when feeding wildfowl and has put up signs. Cllr Lynch-Smith thinks it is best if the information is to come from the ducks and appeals to children. Members approved the written material and requested the Clerk to photocopy an adapted version of the Society’s feeding information warning the feeding of white bread is dangerous. Cllr Lynch-Smith is to source duck feed locally and during the summer holidays have a visual presence around the Pool handing out appropriate bags of corn. Gerry Russell will inform Scouts, Guides and Church. Information will be left in the Library together with entry forms for children’s colouring competition.

### 7.5 Allotments – Cllr M Lee & Clerk

Nothing to report.

### 7.6 Footpaths/Forum – Cllr Lynch-Smith

Alan Lole had a meeting re. footpath running behind Jephson’s land and The Firs and the impact of re-opening this as a “rabbit run” between Meriden Gate and the Birmingham Road.

With the problems currently being experienced, it is considered inappropriate to take this forward. Cllr Lynch-Smith stated she is still tramping around footpaths gathering information.

### 7.7 Quarry Liaison Group – Cllr R Weaver & Clerk

Operators continue to work with the Parish Council. Planning applications have been submitted and the Parish Council have requested conditions to be attached to any planning approval for Area G restorative and recycling operations. Copies of letters were circulated to Members for reference. We await outcome and response from Packington Estate, NRS Wastecare and their Consultant Alder Mill. The Clerk is working towards a financial settlement with Alder Mill but this will not be done via S106 or Unilateral Undertaking. Members acknowledged the Clerk’s work thus far.

### 7.8 Solihull Area Committee – Chair & Cllr R Weaver

Cllr Weaver reported the AGM held on 17<sup>th</sup> July with 11 Town/Parish Councils represented and proceeded to give an update. Cllr Weaver was elected Vice Chair

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and is also the elected County representative. Work continues to promote Charter; Gary Palmer is to be invited to next SAC meeting as all Town/Parish Council Members are struggling with planning applications; Kath Hemmings was the guest speaker and Members were circulated with copies of her presentation entitled "Neighbourhood Services, Cleaner, Greener, Safer, Healthier". The content sets out the reorganisation of the service and is broken down into (1)Neighbourhood Activity Programme (2)Neighbourhood Management (3)Arts Complex (4)Neighbourhood Rangers (5)Town Centre Management Solihull & Shirley (5)Solihull Active (6)Community Safety.

### 7.9 Tree Wardens & TPO List – Cllr R Kipling & Cllr Lynch-Smith

Cllr Lynch-Smith reported that she will be engaging (as previously approved by full Council) the services of Charles Harrison of Meriden Trees & Landscaping to carry out TPO identification. So far it has proved difficult to get a TPO list of OS map showing TPO sites, but she is meeting Lawrence Osborne at 2pm tomorrow to get TPO list. Cllr Lynch-Smith further reported she would be looking into putting a TPO on Coronation island.

### 7.10 Community Surgeries – Clerk

The following Community Surgery on Monday 7<sup>th</sup> July was hosted by the Clerk in the absence of Bruce Brant due to his honeymoon, with the following resident concerns:-

- Car parking Manor Hotel – 52 seater coaches parked on Main Road blocking carriageway for overnight and weekend parking.
- Overflow of Manor Hotel car parks to Main Road thus causing pavement obstruction and knock on effect to private drives opposite Manor, and Darlaston Court residents? Did anything happen with Ed Bradford's review of this section of Main Road?
- Bins – full to overflowing. The schedule of Amey emptying is not coping with the increased volumes of litter in waste bins sited on The Green, Meriden Pool and bus stops.
- Walkways between Fillongley Road and Alspath Road, and at the side of the Butchers leading from the Service Road to Arden Close – neither walkway is being maintained.
- Grass verges at entrance to Highfield all carved up due to 4x4 mummies using it to park and collect children from Meriden School. Highfield residents have recorded 19 parked vehicles in and around their entrance.
- Leys Lane new footpath – being used as car park for delivery drivers to have taco breaks thus blocking access and cross over to private driveways and obstructing footpath. I am assured those responsible are not Taylor Wimpey contractors. These vehicles are also impacting on visibility of drivers using Leys Lane.
- Verge maintenance throughout village.

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- Overgrown trees/branches/hedges blocking signage on all routes into Meriden. Also branches have broken off after being hit by buses/lorries, and overhang pavements/footpaths.
- Cyclist was knocked off bike on Birmingham Road due to cyclists route obscured/non existent and lorry travelling too fast. (Lorry did not even stop as no idea what he had done!)
- Some patching in the middle of Fillongley Road was carried out earlier in the year outside no.56 Fillongley Road. The patching can be clearly seen with water leaking through the middle. This has been ongoing for months and reported into Highways too many times for action!
- Showell Lane and roundabout at top of Meriden Hill potholes and in need of repair.
- 900 bus route using Showell Lane is dangerous even though a TRO for speed restriction is out for consultation – opinion is road width no wide enough!
- The dog bins are full – who should empty them?
- Jephson Housing and reinstatement of footpath concerns from Maxstoke Land and The Firs residents with potential creation of “rat run” between Meriden Gate and Birmingham Road.

Cllr Weaver stated these issues were time consuming and required the response of Council officers in an effective and timely manner. These issues are for the Borough council and it was suggested a combined surgery be arranged.

Cllr Allsopp confirmed that communicating with Borough Officers was not always effective in getting issues resolved; stating there were competency issues and information should be shared with the 3 Ward Councillors to resolved outstanding issues. Cllr Allsopp and Cllr Lynch-Smith with jointly host the next Community Surgery with the Clerk and Bruce Brant on 11<sup>th</sup> August 2014.

### 7.11 Community Speed Watch - Cllr R Weaver

Cllrs Lynch-Smith and Barber have now received training. Cllr Barber advised that he has taken over the co-ordination of Speed Watch and is liaising with WPC 1590 Grant (Freddie) from Knowle, Dorridge and Blythe Neighbourhood Team, Shirley Police Station. Cllr Weaver volunteered to do a contact details link with Freddie and Cllr Barber volunteered to put spreadsheet together and organise the Speed Watch Team.

### 7.12 HS2 – Cllr Weaver

Cllr Weaver reported that all petitions are being heard and the Working Party has not met.

### 7.13 Meriden Sports Park (quarterly summary only) – Cllr Weaver

This item is held over until next meeting.

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**8. Clerk’s Report on Urgent Decisions since last meeting (Clerks Actions)**

The Clerk circulated actions via email to Members. No questions were raised and the Clerk was thanked for her contribution.

**9. District and Ward Councillor Reports**

There were no District or Ward Councillor reports.

The Chair stated there was an issue with unlawful development of the field adjacent to the old caravan storage site on Birmingham road. A planning application is not yet submitted with much communication between planning officers and the Clerk. It will be three months before SMBC can take any action however to date they have visited the site twice. This site is greenbelt and of archaeological interest. Cllr Allsop has been included in all correspondence to date; there is a question over ownership of the site. Cllr Lynch-Smith asks what is going to happen if planning permission is refused as nothing has been done to stop him stripping the land and laying a roadway and hardstanding; who is responsible for returning the land to pasture as this is another Eaves Green. Members raised their concern that no stop notice was issued and no enforcement action taken against the occupier. Members agreed that this should be taken to the Cabinet member responsible for a tougher approach to be adopted. Members requested the Clerk email new CEO with what went on.

On 4<sup>th</sup> August the Poppy Memorial Site will be dedicated with Peter Wright officiating.

Cllr Lynch-Smith represented Meriden and attended a Civic Mass for WW1 Centenary Commemoration.

**IT WAS RESOLVED** The Clerk is requested to write to new CEO regarding what has gone on and Solihull MBC actions to date.

**11. Meriden Village Matters**

11.1(i) Library Update – Cllr M Lee

Please refer to item 1 and Member approval for Library refurbishment and external works to be undertaken by SMBC Property Services.

11.2(ii) Historic Panel of buildings of interest to display on wall by Library – Cllr M Lee.

This item is deferred. It was reported that Doreen Agutter does not have an up to list of “listed buildings” within Meriden Parish.

11.3(i) Village Commemoration WW1 – Cllr M Lee.

Cllr Lee updated Members with the following:-

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28<sup>th</sup> July - National Heritage Lottery Group to discuss our bid which was officially in the competitive bid stage; there are more applications than bids.

3<sup>rd</sup> August - WW1 Service in St Laurence Church.

11.3(ii)4<sup>th</sup> August - Dedication of Poppy to Commemorate WW1 Centenary  
A dedication service will be held at 4pm on 4<sup>th</sup> August with Peter Wright officiating.

#### 11.4 Solihull Neighbourhoods in Bloom 2014

The Clerk reported judging had taken place but there was no news although feedback from Neighbourhood Team was positive. It was disappointing shops did not do more to keep baskets watered in hot weather, but all baskets were replaced at no additional cost.

#### 11.5 Meriden Gate

There are still issues with the delay in landscaping works and the public recreation area in particular no barrier/fencing around the balancing pond that lacks any health and safety of duty of care to residents. Cllr Allsopp is aware of situation and attended site and met with residents.

Cllr Nunn advised that there are persons unknown looking around the area particularly the field around balancing pond and Members are requested to be vigilant regarding unlawful access to land.

There remains outstanding items to conclude re. (i) overage (ii) freehold transfer and (iii) return of Sports Park keys.

**IT WAS RESOLVED** The Clerk will follow up with Mike Swallow, David Waterson, Dick Woodward and David Wilson Homes.

#### 11.6 Taylor Wimpey & Associated Works

The Clerk reported a very rapport with TWH and currently there are no problems. Residents continue to have issues with parking on new footpath and obstruction to vehicles movements on and off drives, but this is not related to Taylor Wimpey.

#### 11.7 Highways (Update of Ashley Prior Meeting & Manor Hotel Parking)

Cllr Weaver and the Clerk provided an update having met with a team from Highways and Centro regarding the moving of bus shelter opposite the Bull's Head to the lay-by site by Poppy which is part of highway improvements from Taylor Wimpey S106, including laying new tactile paving and filling in the lay-by illuminating overnight parking.

An email has been received from a resident to District Councillors and Cllrs Diccio and Allsopp have set aside the 12<sup>th</sup> and 14<sup>th</sup> August for a site visit and a meeting with the resident.

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**IT WAS RESOLVED** The Clerk will request update on programme of works. Cllr Allsopp is following up dates to meet with resident and attend site visit with Neighbourhood Team.

## 11.8 Land Registry & Ownership

The Clerk updated on her work with Land Registry but explained due to workload this has been deferred; however it enabled the Clerk to liaise with SMBC Planning Officers regarding ownership and unlawful occupancy of field for caravan storage site.

## 12. **Parish Council Newsletter** Editorial Committee

The Chair reported there would be two pages for inclusion in the Meriden Mag which will include Solihull Neighbourhoods in Bloom 2014, dedication of Poppy on 4<sup>th</sup> August, a message from Meriden's Ducks regarding feeding.

## 13. **Planning Matters**

### 13.1 To receive update and status on Planning Applications

2014/1116 New	Pertemps Meriden Hall Main Road, Meriden	2 storey office extension to the rear with single storey plant room to the rear and single storey glazed link.
2014/1117 New	Pertemps Meriden Hall Main Road, Meriden	Listed building consent for 2 storey office extension to the rear with single storey plant room to the rear and single storey glazed link to hall.
2014/1088 New	6c Meriden Park Homes Main Road, Meriden	To cut 5 holly trees to the rear of 6C Meriden Hall Park Homes to a height of approx 2/3 metres
2014/1038 Full Plans Approval	Fillongley Road, Meriden	Single storey extension to front of school to form reception area and enlarged staff room. Internal alterations, new roof over existing void area and single storey extension of existing corridor/new porch to front of school adjacent to classroom A.
2014/1072 Waiting	The Wain House Main Road Meriden	Listed building consent for a glass room.
2014/865 Waiting	The Wain House	Erect a glass room.

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			Main Road Meriden	
2014/826 Withdrawn	Application		Hillwood Cottage Kinwalsey Lane Meriden	Listed building consent to demolish cartilage-listed large timber framed workshop approximately 5.5mx5.5m.
2014/825 Approval	Full Plans		Hillwood Cottage Kinwalsey Lane Meriden	Adjacent to listed building demolish large timber framed workshop approximately 5.5mx5.5m and erect the two bay garage on that site.
2014/942 Approval	Full Plans		Appletrees Fillongley Road Meriden	Two storey front extension single storey side and rear extensions.
2014/925 Approval	Full Plans		ARQIVA Meriden Transmitting Station Kilwalsey Lane, Meriden	Install a replacement collinear antenna and three transmission dishes on the existing 51m high communications mast.
2014/878 Approval	Full Plans		Meriden Fish & Chips	Relocation of Chip Shop Extractor Vent.
2014/879 New Planning Committee 6 <sup>th</sup> August 2014. Cllr Weaver speaking on behalf of PC.			Meriden Park Homes	Change of use of land site to use to site 4 mobile homes.
2014/649 Waiting			Berryfields Farm, Berkswell	Erection of one primary/permanent agricultural workers dwelling with a detached double garage.
2014/578 Waiting			High Ash Farm, Lodge Green Lane	Erect a livestock building.
2014/574 Waiting			High Ash Farm, Lodge Green Lane	Erect an agricultural workers dwelling house.
2014/476 Approval	Full Plans		Meriden Quarry Area G Birmingham Road Meriden	Vary condition No 7 of review of mineral permission ref. 97/535 to allow infilling of quarry void with inert materials (construction and demolition waste) rather

Signed ..... Chair Dated .....

Clerk: Barbara Bland

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2014/474 Full Plans Approval	Meriden Quarry Area G Birmingham Road Meriden	than colliery spoil. Change of use of part of the Area G quarry landfill site to a recycling centre/facility for the storage, crushing, screening and re-use of selected construction and demolition waste materials.
2014/431 Waiting	Fordson Farm Harvest Hill	Erect agricultural storage barn with associated access and driveway, new gates and flanking fencing (refused last year but smaller scale application).
2013/994 Awaiting Appeal Secretary of State	Pertemps Group Limited, Meriden Hall	New office building with basement parking on site of existing car park.

Cllr Weaver reported that she had attended a Conservation Committee meeting and the recommendation was to oppose Pertemps application. Members agreed to oppose this application quoting Conservation recommendations being out of character; materials not in keeping with traditional listed building; visually inappropriate to residents at Park Homes and Berkswell Road.

13.2 To receive update on Jephson Housing Association – Cllr R Weaver  
There was nothing to report.

### 13.3 Neighbourhood Plan

The Clerk had contacted Michael Wellock from Kirkwells to arrange a meeting which had so far proved difficult due to holiday and diary commitments. It was likely that a meeting would be arranged for early September.

**IT WAS RESOLVED** The Clerk would liaise with Kirkwells and arrange a meeting to start the Neighbourhood Planning process.

### 13.4 Land behind Caravan Storage & Meriden Garage, Birmingham Road

Mr Williams had been invited to address full Council meeting this evening but has sent his apologies. Please refer to item 9 as this has been covered in District & Ward Councillor report. Mr Williams is to be invited to attend a meeting with Parish Council representatives and Cllr Allsopp as soon as possible.

**IT WAS RESOLVED** The Clerk to arrange a meeting with Mr Williams and Councillors.

Signed ..... Chair Dated .....

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## 13.5 Land for Burial – Cllr Lynch-Smith

Cllr Lynch-Smith advised that there is known pressure to provide somewhere and this has been raised in St Laurence Parish Church Committee letter. Further discussion is required and the Clerk is requested to arrange a meeting with the Parish Church Committee to explore options moving forward.

**IT WAS RESOLVED** The Clerk will contact Mrs Blewitt, Secretary of Parish Church Committee and arrange a meeting for Cllr Weaver, Cllr Lynch-Smith and the Clerk to meet Church representatives.

## 14. **Councillor’s reports and items for future agenda**

There were no items raised and the Chair requested Members email the Clerk with future agenda items they wish included.

## 15. **Correspondence and Communication**

The Clerk has circulated items via email and Members acknowledged receipt.

## 16. **Date of Next Meeting**

Due to a period of holiday during August for the Clerk and Members, it was agreed that the next Parish Council Meeting will be held on Monday 22<sup>nd</sup> September 2014 at 7.30pm Venue: The Pavilion, Meriden Sports Park. Any urgent business will be fielded by the Clerk to Chair and Vice Chair, and if necessary an EGM will be called . Members approved delegated powers to Finance Committee for the purpose of approving August payments and cheques.

The meeting closed at 21.40 hours.

Signed ..... Chair Dated .....

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