



Meriden Parish Council

The Centre of England

FINANCE COMMITTEE MEETING 12th March 2018 @ 5.30 p.m. Venue: Pavilion

AGENDA

1. Welcome & Apologies

2. Minutes of Previous Meeting (15/01/18)

2.1 Matters Arising

3. Budget 2018-19 Revisions

3.1 GDPR (General Data Protection Regulations) Data Protection Officer (budget provision for outsourced service from May 2018)

3.2 Elections 2019 (budget provision)

3.3 Reserves review

3.4 NALC GDPR Toolkit for draft letters, policy, members emails and freedom of information - Implement

4. External Auditor Littlejohn New Audit dates

4.1 11th June 2018

4.2 Public availability from 1st July 2018

5. Internal Audit

5.1 Internal Controls Review Report

6. Month End Reconciliation Quarter 4 (Jan & Feb only) 2018 – Internal Controls

7. Any Other Business

8. Date of next meeting

24th April 2018 (to be rescheduled)