

Minutes for the Parish Council Meeting held on Monday 26th March 2012 in the Village Hall at 7.30pm.

Present Rosie Weaver, Melanie Lee, Paul Lee, Bob Kipling, Frances Lynch-Smith and 1 member of the public

1. Apologies

Cllr Mandy Haque

2. Declaration of Interest

The Chair invited members to make a declaration of personal and prejudicial interest in respect of items on the agenda of the meeting.

None

3. Minutes

RESOLVED

That the minutes of the Parish Council Meeting held on Monday 27th February 2012, having been circulated, be taken as read and signed as a correct record.

4. Matters arising from the minutes

Member of the public wished to update the matter relating to parking on Fairfield Rise. This item is on the agenda and so it was agreed to discuss the item as part of the public participation.

5. Public participation

The member of public stated that he had witnessed two vehicles parked on the double yellow lines near to the outside of the post office on Min Road. The vehicles created an obstruction and hazard as any vehicle coming out of Fairfield Rise could not see any oncoming vehicles without travelling in to the middle of the road. The resident felt that some motorists would similarly ignore any further double yellow lines. Resident suggested opening up Alspath Road as this would allow another means to exit Fairfield Rise. Chair advised that this would be looked at and considered by the Parish Council.

6. Correspondence and Communication

6.1 Letter regarding HS2 – Clerk read out the letter. Chair advised that the Parish Council are part of the Consultative Committee. A meeting has been set to be held on 28th March 2012. Cllr Lynch-Smith agreed to attend this meeting to represent the Parish Council

6.2 Letter regarding Leys Lane – Appeal by Taylor Wimpey – Clerk read out the letter

- 6.3 Letter from SMBC regarding revised Terms of Reference for Conservation Committee – Clerk read out the letter

7. Receive Reports

- 7.1 Committee Member for Village Hall Management Committee - no meeting
- 7.2 Parish Council nominated Community Governor for Meriden C of E School - Chair confirmed that a meeting of Governors was held but nothing to report other than that the Parish Council will agree to support the school in obtaining a 20mph speed limit
- 7.3 Committee Member for War Memorial – no meeting
- 7.4 Pool – no report
- 7.5 Allotment Representative- Clerk reported conversation with Mr Alan Gabbitas and their meeting with Taylor Wimpey. Mr Gabbitas had also asked the Parish Council if it would advise upon the Lease if this was proposed by Taylor Wimpey
- 7.6 Footpaths/Forum – no report – leave footpath on Maxstoke Lane in abeyance
- 7.7 Mining and Minerals Group – no report
- 7.8 Local Strategic Partnership - no report
- 7.9 Solihull Area Committee – next meeting 12th April 2012
- 7.10 Tree Wardens – Cllr Lee has made a request to SMBC for a meeting to identify trees with a TPO
- 7.11 Parish Plan – no report
- 7.12 Community Surgery – no report
- 7.13 Community Speed Watch – no report
- 7.14 Sponsorships – Football Academy – no report

8. Village Matters

8.1 Meriden Sports Park – update

8.1.1 – To consider and approve annual maintenance contract with Mole catcher

Cllr Lee advised that the Contract requires Land Unit to monitor and deal with Pest Control. Chair to contact SMBC to advise of the contract and seek reimbursement for molecatcher

RESOLVED that the annual maintenance contract with the Mole Catcher is approved

8.1.2 - To consider and agree electricity contract and tariffs – details of the tariffs were provided by e-mail and confirmed at the meeting

RESOLVED that a one year contract is entered into with the current electricity provider

8.1.3 - To consider and agree payment by direct debit

RESOLVED that payment of the electricity is made by direct debit

8.2 **Freedom of Information Request** – Clerk provided an update and confirmed that information had been supplied

8.3 **Leys Lane** – To consider and agree Statement prepared by Neil Pearce

RESOLVED

That that statement of Neil Pearce is approved

8.4 **Olympic/Jubilee celebrations**

Details of events taking place to appear in the newsletter. To consider and agree expenditure to include medals for children, Morris dancers and donation to falconry

RESOLVED

That the sum of £500 is approved for expenditure on the Jubilee celebrations

8.5 **Maxstoke Lane – Lettings** – To consider and agree alteration of housing allocation from 3 bed property to a 2 bed property

RESOLVED

That a 4 bed property is altered for a 2 bed property

8.5 **Clerk** – To agree the appointment of Interim Clerk.

RESOLVED

That an interim Clerk is appointed

8.6 **Bank** – To agree changing signatories from Clerk to a Councillor and to nominate and agree Councillor

RESOLVED

That Cllr Kipling is added as signatory to the cheques

8.7 **Accounts** – To agree the appointment of Alison Worth to assist the Parish Council in preparation of the end of year accounts

RESOLVED

That Alison Worth is appointed to assist the Parish Council with preparation of the end of year accounts at a rate of £15 per hour

8.8 **Contact Address** – To agree new contact details for Parish Council

RESOLVED

That the contact address is changed to 5 Darlaston Row, The Green, Meriden Coventry CV7 7LW

8.9 **Best Kept Village Competition** – Clerk provided an update of the meeting held at the Solihull Moors Football Club. The judging will take place on 11th May. Clerk has spoken to Ian Richards who has the contract for the bus shelters and benches etc. Clerk has asked Mr Richards to undertake works to clean and paint the bus shelters, telephone boxes and benches in readiness for the competition. The cost will be an hourly rate as set out in the contract.

8.10 **Meriden Library** – Chair confirmed that a senior officer will attend the June meeting

8.11 **Tree – Meriden Green** – Update and to approve the instruction of Tree surgeon to undertake works for Health & Safety reasons

RESOLVED

That the Tree Surgeon is instructed

8.12 **CPRE** – To consider and agree renewal of annual membership

RESOLVED

That the membership is renewed

8.13 **Parish Newsletter** – Approve the draft content so as it can go to print and be delivered from 30 March 2012

RESOLVED

The draft newsletter is approved

8.14 **Storage of Documents** – Update

RESOLVED

That the documents are moved from the Clerk property to a local storage facility

9. Planning Matters

9.1 2012/307 - Brooke Farm, Oldwich Lane East - Install New fishing pond and associated parking

Comments: No comment

9.2 20123/13 - Heron Croft, Berkswell Road, Meriden - Heron Croft, Berkswell Road, Meriden

Comments: Over intensification, more than 40% increase of the original footprint. Concern over impact on neighbours

9.3 2012/322 - 24 Fairfield Rise, Meriden - Ground floor rear extension to kitchen/dining room and side extension to form corridor, utility and shower

Comment: Neighbour notification

10. Accounts

Accounts for Payment

1)	S.Kauser (reimburse –phone/travel/)	£181.92
2)	S.Kauser – salary	£834.50
3)	West Midlands Pension Fund	£124.44
4)	HMRC (PAYE & NI)	£158.59
5)	Paul Jayes (sports co-ordinator) £500 plus £400 rain jackets	
6)	Advanced Maintenance Services	£868.00
7)	B D Ball	£120.00
8)	Wright Hassall Solicitors (advice allotments) (invoice not yet rec'd	
9)	Ms F. Lynch Smith (ink expenses)	£9.99
10)	Ian Richards Property Services (clear allotments)	£85.00
11)	Ian Richards Property Services (repair water leaks at allotments)	£175.00
12)	Ms R Weaver (sports park expenses)	£14.37
13)	E-On Electricity –Sports Park	£2,078.93
14)	Action Graphics (Millisons Wood-leaflets)	£144.00
15)	CPRE	£29.00
16)	Viking Direct (locker)	£
17)	S.Kauser – backdated salary owed from April 2011 SP 19 - Clerk unable to confirm and would seek advice from Alison Worth due to PAYE and NI implications	

Note direct debit – television licence – playing fields	£24.25
Note direct debit to Orange for Wireless – M.Lee	£TBA

RESOLVED

That the above accounts are approved for payment.

11. Date of Next Meeting

The next Meeting is the Annual Parish Council Meeting on Wednesday 25th April 2012 at 7.30pm in the Village Hall.

There being no further business, the Chair thanked everyone for attending and declared the meeting closed at 9.20pm.

Chair: _____

Date: _____