

Minutes for the Annual General Parish Council Meeting held on Wednesday 11th May 2011 in the Village Hall at 7.30pm.

Present

Melanie Lee, Rosie Weaver, Paul Lee, Bob Kipling, Councillor David Bell and Consultant Julie Hall

1. Election of Chair

The Chair called for nominations for Chair
Proposed by Melanie Lee

Rosie Weaver
Seconded by Bob Kipling.

2. Election of Vice-Chair

The Chair called for nominations for Vice-Chair
Proposed by Paul Lee

Bob Kipling
Seconded by Rosie Weaver.

3. RW then took up Chair and thanked ML for the last twelve months and ML had done a Sterling job over the last twelve months

4. Election of Representatives

RESOLVED That due to the reduced number of members and current workload, the

Committees will have to be dealt with on an as and when basis. The Officers/Members agreed for the present are as follows:-

Responsible Finance Officer	Clerk
Internal Auditor	Mr S Wilcox
Bank Mandate Signatures	Ms Weaver, Mrs Lee and Clerk
Committee Member for Village Hall Management Committee	Bob Kipling
School Governors for Parish Council	Rosie Weaver
Committee Member for War Memorial	Paul Lee
Finance	All Councillors and Clerk
Pool	All Councillors and Clerk
Allotment Representative	Mrs Lee
Footpaths / Forum	to be decided as and when
Meriden Sands Working Group	Mr Kipling
Conservation Committee	to be decided as and when
Local Strategic Partnership	Ms Weaver
Police Rural Assembly	Mr Paul Lee and Mrs Lee

Solihull Area Committee

Ms Weaver, Mrs Lee

Tree Wardens

Mr Paul Lee

Village Appraisal

All Councillors

5. Declaration of Interest

None

6. Minutes of Last Annual General Meeting.

RESOLVED

That the minutes of the last Annual General Meeting on 21st May 2010, having been circulated, be taken as read and signed as a correct record.

7. Matters Arising from the Minutes

None

8. Public Participation -

9. Correspondence / Communication

9.1 Data Protection annual renewals

RESOLVED

That renewal is agreed and paid

9.2 Letter from Wright Hassall to extend retainer to advise upon further warranties

RESOLVED

It was agreed that the retainer is signed

10. Village Matters

10.1 Meriden Mag- A draft has been prepared by ML. Discussion took place as to whether August meeting should be cancelled.

RESOLVED

That the August Parish Council Meeting is cancelled

10.2 Development Hampton Lane/Maxstoke Lane – update of quarterly review meeting 10th May 2011

Clerk explained that advice had been sought following the last meeting. This has not yet been received. ML also provided details of the meeting held with SMBC. We have received a letter from SMBC. Details of the quarterly review meeting were provided. Discussion took place regarding why this issue has arisen so late in the day. It was agreed by all that this situation is not satisfactory and we are not happy with the way this matter has been handled by SMBC.

RESOLVED

The Parish Council shall make a formal complaint to the Chief Executive.

That the Parish Council seeks further legal and planning advice from professionals

JH continues to act as a Consultant to the Parish Council and to be reimbursed for any out of pocket expense

That an extraordinary meeting is called on 18th May 2011

11. Planning Matters

11.1 2011/649 – 196 Main Road, Meriden – Demolition of existing side garage and new two storey side extension

Comments:- Leave to neighbour notification

12. Governance and Accounts

- a) Notices to be posted end of May on Noticeboards displaying Audit Date 14th July 2011 with a summary of electors rights.
- b) HM Revenue & Customs returns to be completed for PAYE and NI and VAT.
- c) Year End Accounts 2010/2011 are being prepared by the Clerk in the same form as previous years, Income and Expenditure Account submitted to Councillors with Bank reconciliations.

13. Accounts for payment

13.1	Meriden Village Hall Management Committee	£ 120.00
13.2	Information Commissioner	£ 35.00

RESOLVED

That the above accounts are approved for payment.

The Clerk shall wait until end of May for Salary due to new software being downloaded.

14. Date of Next Meeting

The next meeting is the extraordinary meeting on Wednesday 18th May 2011 in the Village Hall at 7.30pm

There being no further business, the Chair thanked everyone for attending and declared the meeting closed at 9.00pm.

Chair: _____

Date: _____

