



Meriden Parish Council

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Minutes of the Annual Meeting held on 21 May 2016 at The Pavilion, Meriden Sports Park at 7.30 p.m.

Present:		Cllr M Haque	
Cllr M Lee	Chair	Cllr M Nunn	
Cllr R Weaver	Vice Chair	Cllr F Lynch-Smith	
Cllr R Kipling		Cllr J Barber	
Cllr P Lee		Mrs B Bland	Clerk

There were two members of the public present, Cllr Bell and Cllr Allsopp.

1. Welcome & Apologies

Cllr M Lee opened Meriden Parish Council's Annual Meeting. There were no apologies. Cllr Barber advised he would be leaving the meeting at 20.30 due to family commitments.

2. Election of Chair

The Chair invited nominations for Chair.

Cllr P Lee nominated Cllr Weaver. Cllr Weaver acknowledged the nomination.

Cllr P Lee proposed Cllr Weaver as Chair, and this was seconded by Cllr J Barber.

IT WAS RESOLVED Cllr R Weaver be elected as Chair for period ending with Annual Meeting May 2017.

Cllr Weaver thanked Members for their nomination and declared looking forward to taking on the role of Chair once more and working with Members on the current issues facing Meriden's community; she also gave her personal thanks to Cllr Melanie Lee for her commitment and leadership of the Parish Council during her term of office and looks forward to a continuing partnership with the Neighbourhood Plan as Cllr Lee has agreed to take over the role of Chair of the Steering Group. On behalf of Members thanks were given to retiring Chair, Cllr Lee, for her contribution during her term of office. Members unanimously agreed and showed their appreciation with a round of applause.

Cllr Weaver, elected Chair, invited nominations for Vice Chair.

3. Election of Vice-Chair

Cllr R Weaver nominated Cllr Lynch-Smith. Cllr Lynch-Smith agreed she would be willing to become Vice Chair; therefore Cllr Weaver proposed Cllr Lynch-Smith be elected Vice Chair and this was seconded by Cllr M Lee.

IT WAS RESOLVED Cllr Lynch-Smith is elected as Vice Chair for period ending with Annual Meeting May 2017.



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the centre of england

4. Election of Sub Committees and Representatives

Cllr Weaver asked if Members were happy with their sub groups or if anyone wished to change in order extend their knowledge.

Sub-committee membership follows:-

A	Village Hall Management Committee	Cllr F Lynch-Smith
B	Neighbourhood Planning Steering Group	Cllr M Lee Chair Cllr R Weaver Cllr P Lee Cllr J Barber Cllr M Haque (task & finish groups only) Clerk
C	Committee Member War Memorial & Cyclists Memorial	Cllr P Lee
D	Meriden Pool	Cllr M Haque Clerk
E	Allotment Representative	Cllr P Lee Clerk
F	Solihull MBC Footpaths Forum and Representative	Cllr F Lynch-Smith
G	Quarry Liaison Group Representatives	Cllr R Weaver Cllr J Barber Clerk
H	Solihull MBC Conservation Committee	Cllr R Weaver
I	Solihull MBC Local Strategic Partnership	All Members Clerk Representative to be appointed as and when meetings arise
J	Association of Parish and Town Councils Solihull Area Committee	Cllr R Weaver Cllr F Lynch-Smith
K	Solihull MBC Tree Wardens	Cllr R Kipling Cllr F Lynch-Smith
L	Planning Committee	Cllr R Kipling Cllr F Lynch-Smith Cllr J Barber Cllr M Nunn Full Council (as & when required)
M	Community Surgeries	Chair Clerk Neighbourhood Co-ordinator
N	Community Speed Watch	Cllr J Barber Cllr P Lee
O	Airspace Change Consultation & Birmingham Airport Extension	Cllr M Haque Clerk
P	Meriden Sports Park (Management)	Cllr R Weaver – Director/Chair Cllr P Lee – Director/Vice Chair Cllr J Barber - Director Cllr M Lee (Parish Council Representative) Mrs B Bland – Company Secretary
Q	Meriden Sports & Recreation Trust	Cllr F Lynch-Smith



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R	Finance Committee	Cllr M Lee Cllr R Weaver Cllr M Haque Cllr M Nunn Clerk
S	Personnel Committee	Cllr M Lee Cllr R Weaver Cllr M Haque Cllr F Lynch-Smith
T	Clerk's Supervising Officer	Cllr R Weaver

IT WAS RESOLVED Members approved sub-committee representation as detailed above.

5. Bank

To approve bank signatories, currently Clerk, Cllr M Lee, Cllr R Kipling, Cllr R Weaver.

IT WAS RESOLVED Members agreed that the current cheque signatories above should remain unchanged.

6. Local Council Award Scheme

Members agreed that ALL members will be involved in meeting the relevant criteria to achieve Parish Council Quality Status.

IT WAS RESOLVED Members unanimously approved that all criteria is met for eligibility to achieve Parish Council Quality Status.

7. Minutes of Annual Meeting 18th May 2015

Members approved minutes of the Annual Parish meeting held on 18th May 2015.

IT WAS RESOLVED Members approved the Minutes of the Annual Parish meeting held on 18th May 2015 as an accurate record.

The Chair closed the Annual Meeting of Meriden Parish Council thanking Members for their support and continued commitment.

The meeting closed at 19.50