

**Minutes for the Parish Council Meeting held on Monday 28<sup>th</sup> November 2011 in the Village Hall at 7.30pm.**

**Present** Rosie Weaver, Melanie Lee, Paul Lee, Frances Lynch-Smith, Mandy Haque, District Cllr David Bell, Steven Hayes of Centro

**1. Apologies**

None

**2. Declaration of Interest**

The Chair invited members to make declaration of personal and prejudicial interest in respect of items on the agenda of the meeting.

None

**3. Minutes**

**RESOLVED**

That the minutes of the last Parish Council Meeting held on Monday 24<sup>th</sup> October 2011, having been circulated, be taken as read and signed as a correct record.

**4. Matters arising from the minutes**

None

**5. Public participation**

**5A Presentation – Steven Hayes – Centro**

Steven confirmed that following his attendance at the last Parish Council Meeting, the information displays at the bus stops have been corrected. There were issues regarding the 900 and 82 leaving at different stops in Pool Meadow. The buses leave from the same stop. The taxi bus has had a significant number of calls and volumes are up. Centro have started fixed trips that have been successful. It is proposed to have bigger vehicles and more journeys. Demand will continue to be monitored. There are fixed trips from Meriden to Solihull and Balsall Common on Tuesday and Thursday. If this is successful, more trips will be added.

We are looking at putting trips from Meriden to Kenilworth. Centro are also working with Heart of England School to attract younger people.

A review is also under way and we are looking at linking up Balsall Common, Coventry, Solihull and Meriden on an hourly basis.

Chair thanked Steven for attending the meeting.

It was agreed to write a positive letter to Centro and Steven Hayes to thank them for the work done.

## **6. Correspondence and Communication**

- 6.1 Letter from Wright Hassall Solicitors confirming storage of files for 6 years

An update was also provided of e-mails received from SMBC regarding query by Land Registry over the transfer of the Maxstoke Lane Playing fields. Clerk has written to the Land Registry with clarification.

## **7. Receive Reports**

- 7.1 Committee Member for Village Hall Management Committee - no report
- 7.2 Parish Council nominated Community Governor for Meriden C of E School – Chair provided report. Details of Christmas fare and school procession were provided.
- 7.3 Committee Member for War Memorial – on agenda
- 7.4 Pool – Clerk provided update of discussions with neighbourhood co-ordinator. We are still waiting for details of cost.
- 7.5 Allotment Representative – on agenda
- 7.6 Footpaths/Forum – on agenda
- 7.7 Mining Group – Meeting to take place in January 2012
- 7.8 Conservation Committee – Chair has not heard anything further
- 7.9 Local Strategic Partnership – on agenda
- 7.10 Police Rural Assembly – no update
- 7.11 Solihull Area Committee - Meeting and workshop held that was very successful. Agreed to update Charter in light of Localism Bill
- 7.12 Tree Wardens – no report – Clerk to contact SMBC for contact details and dates of any meetings
- 7.13 Parish Plan – out for consultation
- 7.14 Community Surgery – Agreed surgeries to continue in 2012
- 7.15 Joint Councillor Surgery - withdrawn
- 7.16 Community Speed Watch – no report
- 7.17 Sponsorships – Football Academy – logo chosen by Tarmac and order placed

## **8. Village Matters**

- 8.1 **Maxstoke Lane/Hampton Lane Sports Park – Update**

8.1.1 To consider and approve entering into a contract for three years for alarm system at Sports Park including signing of contract by two members

**RESOLVED**

that the contract is signed for the maintenance of the alarm system

8.1.2 To agree an increase in expenditure for purchase of various items for Sports Park up to a maximum of £1,000

It was suggested that due to set up costs, this is increased to £2,000

**RESOLVED**

That the expenditure is increased to £2,000

8.1.3 To approve the instruction of Mole catcher as and when required for the new Sports Park. To approve payment of invoice

**RESOLVED**

That the invoice is approved for payment

8.1.4 To consider and approve the purchase and installation of a new Notice Board at Sports Park

**RESOLVED**

That a Notice Board is purchased and installed

8.1.5 To consider advice received from legal advisors. To approve the formal constitution of the management company. To consider and agree the appointment of directors for the management company. Chair provided details of the constitution. CV of external director circulated to Councillors. RW and PL volunteer to become the two Parish Council directors.

**RESOLVED**

That a Limited Company by Guarantee is set up and three directors are approved. Parish Council directors Rosie Weaver and Paul Lee, external director Mark Askey

8.1.6 Storage Container – We have a temporary container. SMBC have taken advice from Planners who advise that a brick built structure is necessary. SMBC are preparing design in consultation with Parish Council.

8.1.7 To approve the purchase of 2 litter pickers at £19.99 each and a leaf blower at £159.99

**RESOLVED**

The purchase of 2 litter pickers, leaf blower and petrol can are approved

8.2 **Community Surgeries** – Police are reviewing the efficiency of the meetings – To consider best approach for Surgeries held at the Library. Clerk has agreed with neighbourhood co-ordinator to continue monthly surgeries at the Library. Police surgery notices displayed in Notice Boards. To be held on Saturday at Pavilion.

### 8.3 **Training – Data Protection and Freedom of Information**

Clerk has reviewed briefings by NALC. To approve instructing professionals to advise on data compliance and undertake relevant work to comply.

#### **RESOLVED**

That professionals are instructed to advise on data compliance and undertake relevant work

### 8.4 **Leys Lane**

8.4.1 Update of issue concerning traffic survey – details of e-mail from resident read out

8.4.2 To approve payment of fees of planning expert;

#### **RESOLVED**

That the fees of planning expert are paid

### 8.5 **Queens Diamond Jubilee** – Update of celebrations taking place locally

Berkswell – Sat 2<sup>nd</sup> June – Afternoon tea and cakes on Green

Sun 3<sup>rd</sup> June – Church service followed by street party

Barston - Sat 2<sup>nd</sup> June – St Swithins House – events

Clerk to make enquiries of celebrations being held locally.

### 8.6 **Mining Issues** –Update – meeting planned for January 2012

### 8.7 **Eaves Green Lane – Update** - Decision released and appeal refused

8.8 **Allotments** – Update –Further letter sent by Clerk to Allotment holders advising that they may continue to occupy allotments until 29<sup>th</sup> September 2012.

8.9 **Remembrance Sunday** - To review Parish Council involvement. To be placed on the agenda for January meeting.

8.10 **Maxstoke Lane** – Various complaints regarding the new development. Meeting held with SMBC and residents on 15<sup>th</sup> November – Clerk provided an update of the meeting and detailed action to be taken by SMBC.

8.11 **Public Rights of Way** – E-mail received from Rights of Way officer read out. This concerned farmers duties to keep clear rights of way.

8.12 **Meeting Dates – May 2012** – To consider and approve merger of AGM and Parish Council Meeting on new revised date of Wednesday 16<sup>th</sup> May 2012 due to clash with Best Kept Village dinner

**RESOLVED**

That the meeting in May is merged and takes place on Wednesday 16<sup>th</sup> May 2012.

8.13 **Tenders** – To approve tenders advertised in the Meriden Mag

**RESOLVED**

The advert for tenders is approved

8.14 **Local Development Framework** – Round table discussion – Affordable Housing – Update given by Clerk. To circulate written information.

8.15 **Donation – War Memorial Committee** – To consider and approve request for donation. It was agreed that a meeting is to be called to identify current position and cost.

8.16 **Donation – Meriden Village Hall** - To consider and approve request for annual details of current and planned expenditure

**RESOLVED**

That a donation of £800 is approved

**9. Planning Matters**

9.1 2011/1563 – Heart of England Co-operative Society, The Green Meriden, Coventry – Move entrance door, install new glazed wing and aluminium powder coated shop fronts with safety glazing, render stall riser and paint ivory colour or similar

**Comments: Object on grounds that property is overlooking a conservation area, there is concern about the light pollution and when if at all the lights will be switched off**

9.2 2011/1657 – Land at Maxstoke Lane, Meriden – Variation of Condition 4 and 21 of planning permission 2011/1235 development of 82 dwellings to include a mixture of 2,3,4 & 5 bedroomed houses relating to affordable housing and delivery of highway and pedestrian improvements to Maxstoke Lane

**Comments: We would still prefer to have a more dispersed social rented housing throughout this estate as originally agreed in the earlier plans**

9.3 2011/1658 – Land at Maxstoke Lane, Meriden – variation of Condition 8 of planning permission 2011/1238 (5 additional dwellings (plots 83-87) substitution of house types on plots 10.11 and 45 and relocation of foul water pumping station (relating to affordable housing)

**Comments: We would still prefer to have a more dispersed social rented housing throughout this estate as originally agreed in the earlier plans**

9.4 2011/1770 - 115 Fillongley Road, Meriden, CV7 7LT - Two storey side and single storey rear extension

**Comments: Object, over intensification, impact upon neighbours, changes the street scene, concern over the percentage increase as this is greater than 40% of the original footprint**

9.5 2011/1788 – 54 Strawberry Fields, Meriden – Two storey side extension

**Comments: Object, over intensification, impact upon neighbours, changes the street scene, detracts from the original design concept, reduction of garage space which will have a direct effect on limited street parking. Also, concern over the percentage increase as this is greater than 40% of the original footprint**

9.6 2011/1774 – Heart of England Co-operative Society, The Green Meriden, Coventry – Erection of a single storey timber frame lean-to to house external chiller/freezer units and reposition metal outside staircase to serve private flat above

**Comments: Object on the grounds that this reduces the parking for delivery lorries thereby increasing congestion at the front**

## **10. Accounts & Governance**

### **RESOLVED**

That the accounts are approved for payment.

### **11. Date of Next Meeting**

The next Parish Council Meeting is on Wednesday 14<sup>th</sup> December 2011 at 7.30pm in the Village Hall.

There being no further business, the Chair thanked everyone for attending and declared the meeting closed at 10.00pm.

**Chair:** \_\_\_\_\_

**Date:** \_\_\_\_\_