



Meriden Parish Council

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Minutes of the Parish Council Meeting held on
19th October 2015 at the Pavilion, Meriden Sports Park at 7.30 p.m.

Present: Cllr M Lee Chair
 Cllr R Weaver
 Cllr P Lee
 Cllr M Nunn
 Cllr F Lynch-Smith
 Cllr M Haque
 Mrs B Bland Clerk

There were 4 members of the public present and Cllrs Allsopp and Diccico.

Chair welcomed members of the public and guest speaker, and opened the meeting introducing Tom Cox, Senior Planning Consultant, GP Planning Limited.

Guest Speaker: Tom Cox introduced GP Planning Limited as agent and planning consultant for Beechwood who are the applicant for planning application for Proposed IVC Facility, Biomass Energy and Waste Water Treatment Plant. PL/2015/52078/PPFL Construction of an In-Vessel Composting (IVC) Facility, Biomass Energy Facility and Waste Water Treatment Plant including 3No weighbridges, weighbridge office, 2No car parks, coach park, outside learning space and office/education facility.

The presentation document is attached to the minutes for ease of reference which was circulated to Members and public attendees.

Briefly the site has been identified within SMBC's Local Plan as a Strategic Waste Management site within the Borough which will create increased recycling opportunities and renewable energy source. Statistics shared included 200 jobs created for construction of plant; 20 permanent staff employed; 46 vehicle movements per day; 5 vehicles per hour; Monday-Friday 07.00 to 18.00 hours; Saturday 08.00 to 13.30 hours; closed Sundays and public holidays.

The site will provide on-site efficiencies and co-location benefits; assist climate change; reduce landfill; increase recycling rates for green and food wastes and meet central government targets; provide investment, economic and employment growth to meet Borough wide targets.

All advisory bodies input to dust suppression, air quality monitoring, transport assessment, odor plan, water/leachate quality monitoring, planning, and environment landscape and ecology officers.

The application was validated on 15th October and will be determined 15th December.

Signed **Chair** **Dated**

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Q & A session followed:-

FLS/PL reported that to date any new operator or business has not managed to provide local employment and how will operator prioritise Meriden residents for employment.

TC advised he would take this on board and back to client.

RW advised there is a routing agreement in place and asked if client was aware of this?

TC reported that both A & A and NRS agreements and conditions of planning have been seen and will be adhered to.

FLS asked if the 5 vehicle movements per hours was in and out.

TC replied that he expected there to be 2/3 movements per hour in and out (i.e. maximum of 6).

PL asked how this will impact on A & A vehicle movements and if this has been taken into account.

TC replied that the increased movements had been accounted for already and Highways officers have responded with a no comment as their consultation response.

ML asked if any other sites had been considered.

TC replied that the applicant has worked for 2 years to find a suitable site. SMBC need to improve their recycling rates, and whilst a number of sites have been looked at across the Borough outside of greenbelt, it was felt this site was the best.

FLS stated that this will double the operations currently sited on the quarry site.

TC explained that the site is a triangular plot of land constrained by perimeter boundaries and therefore without prospects of future extension.

FLS further added concerns regarding waste water and where it is sourced.

TC replied that the water will be tankered in and filtered into treatment plant process, currently the source is unknown.

RW asked if this is contaminated water.

TC responded that there is a raft of definitions as to what is hazardous but after treatment process it will be clean enough to discharge into the brook.

RW asked what the level of water discharge is.

TC replied that any discharge will be within the threshold of environment agency and cannot give specific quotes at this time.

RW asked what the impact of fire is given A & A's recent fire of wood stockpiles.

TC replied that he is aware of this and there will be no wood stockpiles on site.

Signed Chair **Dated**

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FLS asked about composting and re-sale of material given co-location benefit.
TC replied that there will be export of the product.

FLS requested that issues surrounding traffic, noise, odour, dust, be thoroughly investigated and measured prior to any permission granted and that neighbours/partners can work together.

TC stated that this will also be an education facility and an innovative operation as a learning tool for future waste management; therefore all processes will be evaluated and monitored to the highest level.

RW stated that within the planning process noise and odour were material factors.
TC replied that air quality will be monitored as neighbouring properties are within 130 metres to the south east and 300/400 metres on Cornets End Lane. Currently it is considered to be of no impact to what is being proposed.

RW asked how monitoring will be carried out.
TC replied monitoring will be in accordance with Environment Agency management processes.

FLS asked where the waste will be coming from.
TC replied that all waste will be transported from within Borough.

PL commented that with the proposed development of a Combined Authority, how will this be managed given the site is on the boundary of other external Authorities.
TC replied that the applicant will have to tender and win contracts from neighbouring Authorities or within the Combined Authority partners.

PL asked what the national average of waste recycling is.
TC said he could not comment.

FLS asked if green bins will now include food waste.
Cllr Diccio, Cabinet Portfolio Holder - Environment, Housing & Regeneration commented that there would be no food waste. He further stated that it will be a fully enclosed system. The counter issue will be buildings within greenbelt and managing the environmental impact.

The Clerk stated a site visit has been requested and a holding letter has been sent to case officer explaining a response will be made after tonight's meeting and subsequent site visit to be arranged for early November with Mr Cox and his clients, Beechwood.

Chair thanked Mr Cox for his attendance this evening, and he left the meeting.

Signed Chair **Dated**

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1. Public Participation

Chair invited any concerns/issues to be raised by members of the public.

- Meriden Hill: footpath is sloping running from top to bottom of hill; previously raised with Clerk and Neighbourhood Co-ordinator.
- Roundabout going towards Millisons Wood – trees are growing into road; buses scraping trees and breaking branches.
- Potholes to Meriden Hill, Berkswell Road. All lanes are generally in need of attention.

Cllr Weaver responded that two meetings with SMBC had been held by the Clerk. Trees have been identified to be cut back by tree officer with work already started.

Cllr Lynch-Smith stated that the problem with the banking is that the soil is running out during wet weather; other than a retaining wall, not sure what can be done to stop bank erosion and footpath width.

Chair responded that there is no longer the budget for extensive highways/park works and response from SMBC would only be on a footpath danger/health and safety issue.

Cllr Allsopp replied that nothing really is going on. A meeting with Darren Parkin resulted in Glendale attending “hot spots” for tree/branch removal and tidy. A lot of work has been undertaken and remains on-going within SMBC programme of works. He further stated the only issue is the route of 900 bus that is far too big to be using Showell Lane. This has been raised previously without satisfactory conclusion.

Action: The Clerk will follow up with Bruce Brant, Neighbourhood Co-ordinator all outstanding issues and update at next meeting.

Action: Cllr Allsopp will follow up with SMBC officers re. 900 bus and routing.

Chair thanked all participants and invited residents to leave or stay for full council meeting.

2. Apologies

Apologies received from Cllr Barber (caring responsibilities), and Cllr Bell (holiday). Cllr Kipling is recorded as unauthorised non-attendance.

IT WAS RESOLVED Apologies were formally recorded and reasons for absence accepted.

Declarations of Interest

3a To declare any personal interests in items on the agenda and their nature. There was nothing to declare.

Signed **Chair** **Dated**



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3b To declare any prejudicial interests in items on the agenda and their nature
There was nothing to declare.

4. Minutes

The minutes of the Parish Council meeting held on 21st September 2015, circulated prior to meeting, were considered and agreed.

IT WAS RESOLVED Cllr P Lee proposed acceptance of the minutes of Parish Council meeting 21st September 2015. Cllr Weaver seconded this proposal.

Matters/actions arising: All as per agenda and standing items.

5. Finance

5.1 Approve October Payments

Members received payments for Parish Council and Sports Park for approval. Cllr R Weaver proposed approval, seconded by Cllr P Lee.

IT WAS RESOLVED Members approved October payments of £5,260.18 for Parish Council and £5,100.00 for Sports Park.

5.2 Approve half year to 30th September 2015 I & E Accounts

The Clerk reported that the accounts run off to date are in accurate and rather than present Members with accounts that need adjustment, there were no accounts available.

Action: The Clerk to seek advice and assistance from Edge IT Systems before next meeting.

6. Progress Reports

6.1 Village Hall Management Committee

Cllr Lynch-Smith reported that the next big picture show is scheduled for 24th October. Grace Tuckey celebrated her 90th birthday with a village hall party.

6.2 War Memorials

Cllr P Lee reported road closure and Marshalls all in place for Remembrance Sunday. The Clerk advised that at the recent SLC conference she had spoken to English Heritage regarding funding opportunities for Memorials including plaques and windows at various Parish sites. Funding is currently available and projects are being sourced. Cllr P Lee suggested a working group to look at this with a view to setting up a sub committee to complete funding application.

Action: Cllr P Lee and the Clerk to meet and set up.

Signed **Chair** **Dated**



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6.3 Meriden Pool

The Clerk advised Robert Williams has emailed requesting some dates that Council representatives can meet with Alder Mills architect, Phil Taylor, for an initial scoping exercise of the Pool with dates offered being 27th, 28th or 29th October. Cllr Haque requested all correspondence to be forwarded to her and she would like to be present at meeting.

Action: The Clerk will arrange a meeting for Phil Taylor to meet with herself and Cllr Haque.

6.4 Allotments

Nothing to report other than full occupancy achieved. Transfer of land which will be picked up in agenda item 10.4.

Action: The Clerk will continue to liaise with Meriden Bloomers Community Project and Allotment Association.

6.5 Footpaths/Forum

Cllr Lynch-Smith stated there are no difficulties to report other than the odd branch or two. All is good. She further reported emails from another Councillor (from another Parish) who regularly walks, photographs and advises findings to relevant Parishes and SMBC officers, however footpaths are not flat walkways and should not be considered as such and reports she has found nothing to report.

6.6 Quarries Liaison Group

Cllr Weaver advised nothing to report. Signage is being looked into by Highways to reduce HGV from Birmingham Road entering the village. The next meeting is 14th December 2015.

Action: The Clerk will continue monitoring and liaison with operators.

6.7 Solihull Area Committee

Cllr Weaver reported meeting was held on 15th October and the guest speaker was James Carpenter, a recent appointment as a senior member of the planning team. He was interesting in his response and replies to Member questions raised collectively, all of whom have the same difficulties accessing planning portal, response and support of officers, and feeling no one is listening to Parish and Town Council comments during consultation process.

6.8 Tree Wardens & TPO List

Cllr Lynch-Smith reported that the Tree Wardens meeting clashes with Parish Council meetings so it has been difficult to attend.

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Cllr Weaver advised that she and the Clerk had met with the President of Meriden WI regarding the sourcing of a commemorative tree for WI Centenary. The WI had suggested a Canadian Maple given the origins of the WI; however it was agreed to look for native species of trees with the help of an RHS advisor. Also the site of the tree planting to be part of Meriden Gate landscaping and wildflower meadow works.

Cllr Lynch-Smith asked a wildflower meadow could be planted along the verges/banks in Millisons Wood as Coventry had done on Fletchamstead Highway. She also asked about the “free trees” to be applied for from SMBC with a deadline of 6th January 2016.

Action: The Clerk to liaise with RHS advisor and FLS/BB to contact SMBC officers for Meriden Gate.

6.9 Community Surgeries

The Clerk reported that no one attended October’s surgery. Actions from summer and September surgeries remain in process.

Action: The Clerk will liaise with Mr Brant to action all outstanding issues.

6.9 Community Speed Watch

Cllr Lynch Smith advised her dissatisfaction as a member of the team. A few follow up sessions have been proposed without any follow up. Cllr Barber is limited to Saturdays which misses all the commercial traffic. Cllr P Lee is now working Saturdays and not available. Currently Cllrs M Lee, P Lee and Weaver are trained. Another date is needed for Cllrs Lynch-Smith and Barber who can be supported by Cllrs M Lee and Weaver which gets the second speed watch training out of the way.

Action: Cllrs M Lee, Weaver and Lynch-Smith to identify one Saturday.

The Chair welcomed Mr & Mrs Roxburgh to the meeting for the purpose of updating Council on the set up of Meriden Sports and Recreational Trust.

6.10 Meriden Sports Park (quarterly summary only)

Cllr Weaver advised the joint report from herself and Mr Roxburgh had been circulated to Members prior to meeting for consideration. She further stated that the proposal was for the new organisation to be a charity, not achievable as Meriden Sports Park, and this is the only way we set it up to maximise the benefit of the legacy funding. The following questions were raised:-

FLS asked that clarification be given to surrounding area.

IR replied that the area included the whole Parish and for groups delivering services to the local community.

RW stated that this model was the suggested way forward by solicitors.

IR followed this by stating this had been taken from the original objectives within the Memorandum of Association and Articles previously approved.

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RW reiterated that there will be cross boundary issues as community users lived North Warwickshire.

IR referred to the second point which reflects the facilities supported within the Parish. FLS asked if this meant a level of funding being used for wear and tear with Parish monies.

PL stated that the funding is for the upkeep and support of the Sports Park.

RW gave an example of Sports Park management safeguarding the asset for local community use; Meriden Spartans CC have achieved success within their division and required a grass wicket, therefore brokering a deal with local Highways CC based in Coventry removing the local emphasis as Sports Park being their home ground. Some of the local Spartans players decided to set up their own Club and engaged with Sports Park management. A request was made for both Clubs to submit a business plan and formal programme of fixtures and benefit provided to local community including the continuation of Friday evening free training sessions for Meriden youngsters to participate. A decision was made in favour of the new Club due it is local links, continuity of free training sessions for young local talent and locality of players.

FLS asked if the market rate was being achieved or if it was subsidised.

RW responded that the mission statement refers to parity and equality and therefore no subsidy is provided.

ML reiterated that all clubs whether football or cricket pay the same rates as any other team within the Borough accessing other pitch facilities.

IR requested that a Parish Council representative be nominated in accordance with Charities Commission agreement, to support a joint planning process. The upkeep, maintenance and operational responsibilities for the Sports Park and Pavilion will continue under the management of the Sports Park Directors. The Trust will be responsible for investment and funding applications as a Charitable Incorporated Organisation which is newly established under 2011 Act, and as such does not have to register with Companies House. Banking arrangements are now sorted out with Barclays. The Charities Commission application was registered on 10th October 2015 with a 14 day response time.

RW confirmed that as soon as the Trust is registered then finalisation of agreement between Parish Council and Sports Park can be concluded; together with lease agreement.

IR advised that the Objectives of the Trust go wider than the Sports Park for applications to be made for recreational activities for the benefit of the Parish communities.

IR requested the following nominations and full Council approval to move forward and conclude the set up/transfer process as follows:-

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Nomination 1 – Cllr R Weaver to be the Transition Councillor representative to conclude the set up process and transfer of funds.

IT WAS RESOLVED

Cllr P Lee proposed approval of Cllr Weaver to continue in a transitional role to conclude the setup of Meriden Sports and Recreational Trust. The proposal was seconded by Cllr M Haque.

Nomination 2 – Cllr F Lynch-Smith to be Councillor Representative on Board of Trustees for Meriden Sports & Recreational Trust.

IT WAS RESOLVED

Cllr P Lee proposed approval of Cllr Lynch-Smith as Parish Council representative on the Board of Trustees for Meriden Sports & Recreational Trust. The proposal was seconded by Cllr Weaver.

Nomination 3 – Mrs B Bland, Clerk and Responsible Finance Officer to Meriden Parish Council to ensure process for transfer of funds from CCLA Public Sector Deposit Fund to CCLA managed investment portfolio administered by Meriden Sports and Recreational Trust.

IT WAS RESOLVED

Cllr R Weaver proposed approval of Mrs B Bland to ensure and conclude transfer process between Meriden Parish Council, CCLA and Meriden Sports and Recreational Trust. Cllr P Lee seconded the proposal.

Nomination 4 – To agree transfer of funds from (i) Meriden Parish Council CCLA Public Sector Deposit Fund to (ii) Meriden Parish Council Base Rate Tracker Account to (iii) Meriden Sports & Recreational Trust Account.

IT WAS RESOLVED

Cllr P Lee proposed transfer of funds from (i) Meriden Parish Council CCLA Public Sector Deposit Fund to (ii) Meriden Parish Council Base Rate Tracker Account to (iii) Meriden Sports & Recreational Trust Account. Cllr M Haque seconded the proposal.

Action: Cllr Weaver and the Clerk will continue working through the transitional process with Trustees to conclude the transfer process.

7. Clerk’s Report

The Clerk’s actions reflect items of agenda.

8. District and Ward Councillor Reports

Cllr Allsopp suggested the Parish Council have ready a “shopping list” for Section 106 conditions relative to Beechwood planning application for community benefit.

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Cllr Lynch-Smith requested that any S106 request include historical story board as previously discussed by WW1 committee. Chair responded that this be transferred to Neighbourhood Planning group.

Action: Neighbourhood Planning group to pick up quarry planning application. Historical Story/Information Board to be sourced and priced.

Cllr Dicicco advised that SMBC had approved the Combined Authority proposal committing to work with six other Local Authorities. Work has commenced setting up a working model that will impact increased national funding. Legislation will be approved by Parliament in April 2016.

9. Correspondence & Communication

- Letter received from Chief Superintendent Alex Murray regarding the closure of Balsall Common and Shirley Police Stations.
- Letter and CD received from Warwickshire County Council regarding their Waste Management Strategy. **Action:** *The Clerk was requested to ask Mrs Parker if she could take a look relative to Meriden Quarry.*
- Correspondence regarding acknowledgement and application for Local Council Award Scheme. **Action:** *The Clerk and Cllr Weaver to meet and complete application.*

10. Meriden Village Matters

10.1 Library Update
Nothing to report.

10.2 Village Commemoration WW1

The Chair advised that the football match held on 17th October was very good with the Signals winning 7-0. Very positive feedback received with excellent networking opportunities for ABF sponsorship. Royal Corps of Signals wish to be fully involved with community and would an annual event to be organised.

10.3 Meriden Gate

- Freehold Transfer

Cllr Weaver reported that she and the Clerk met with Mike Swallow and David Waterson this morning. The transfer is in hand with solicitors and it will be chased up. Discussion to explore registration of Meriden Sports Park as a community asset was positive and SMBC will assist with this.

Action: David Waterson to chase up with SMBC Corporate Legal Team and facilitate conclusion liaising with the Clerk with an email update for next meeting.

Signed Chair Dated

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10.4 Taylor Wimpey (Transfer of Allotments)

The Chair reported that an email had been received by the Clerk from Taylor Wimpey reading the following contents to the meeting:- *“The extent of the water supply issue still needs further evaluation but thank you for your recent e-mail. It certainly highlights where there may have been an issue.*

As for the remaining items, please review the attached amended management plan. This is what we issue to Trinity before we contract them to the site, however, as a result of the as-built survey, it seems there are areas that will have to be updated to suit in their agreement. Therefore, I have suggested that the extent of what you will be transferred is included on the updates.

In summary the Parish Council will have the following;

- *The area you will have for allotments will be increased in length.*
- *The boundaries have been defined with the installed fencing and centreline of the hedgerow.*
- *I have allocated more land around the storage facility so that in the future, if you wish to increase this storage; you may do so without having to go through legal changes. Your access to this will be right off the adopted highway.*
- *The same access rights will apply to your parking and access in to the allotments, so you will have full control.*

This is all yet to be reviewed by our group solicitors, however, I will stand a strong case in your favour, as I appreciate this has been a nightmare for you. Hopefully then, we are closer to getting things sorted for you.”

The plans were circulated to the meeting and Members approved the new layout and boundary. The water issue remains outstanding.

Action: The Clerk to reply to Taylor Wimpey and continue discussions to conclude water supply issues prior to accepting proposal.

10.5 Highways

The Chair read an email received from Harvey Speed, Highway Services, as follows:- *“I hope you are well. I was out at Eaves Green Lane with our contractor Balfour Beatty last Thursday to walk the job. The road closure is in place from Monday 2nd November to 20th November and we have agreed that we will somehow clear the ditches (quite difficult access-wise as the ditches are behind a line of trees). We will also be installing some additional drainage on the lane and install some headwalls for the pipes crossing the road. I’m very confident this will stop the water running constantly down the lane during the winter months.”*

The Clerk commented that this action was following resident concerns raised during Community Surgeries and remained and outstanding item now concluded.

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Action: The Clerk to thank Highway Services for their actions.

10.6 Land Registry & Ownership

Nothing to report.

10.7 Public Convenience Site Transfer

This item currently remains with SMBC Legal Corporate Team for a letter to be written as an addendum to formal agreement reflecting ownership remains with Parish Council.

Action: The Clerk to follow up.

10.8 Solihull Neighbourhoods in Bloom & Heart of England in Bloom 2016

The Clerk reported the next meeting will be 5th November. The purchase of commemorative trees and placement has been covered under agenda item 6.8.

10.9 Litter

Cllr P Lee reported that the green bins on The Green are full once more. With the increase in population and chip shop users, a request for larger replacement bins to be discussed with SMBC. Additional or larger bin required for Pool as this is also full. An organised community litter pick to be organised with Joanne Williams, Community Engagement Officer.

Action: The Clerk to contact SMBC Joanne Williams and arrange.

10.10 Co-Op

Cllr Weaver reported a productive meeting held with Sam Buxton, Regional Manager for Heart of England Co-Op and Gary Tomlinson, Distribution Manager, Bruce Brant and the Clerk. Discussion raised issues of size of delivery lorries supported by photographic evidence of parking, road and footpath obstruction. Also the nuisance of lorries accessing the rear of the premises from Arden Close and damage caused to private property and highways footpaths. Lighting of the store after hours closure was also a nuisance to opposite properties; time sensors had previously be fitted and questions were asked why this no longer applied. Issues of staff parking and not using rear car parking. The recent armed robbery was of great concern to the community particularly as robberies are no longer taking place at night, the last being a Saturday afternoon.

All concerns raised have been taken on board for action; Mr Buxton will be speaking to staff re. parking; liaison continues with local police team who have made recommendations for improved staff awareness, security and patrols; lighting will be addressed and timeclock reintroduced to reduce nuisance of night time lighting; sponsorship for Bloom to be supported for 2016.

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Mr Tomlinson will ensure deliveries are split 50:50 front and rear of premises; liaise with hauliers to ensure that no two lorries arrive together. Cllr Weaver invited Mr Buxton to prepare an article thanking the community for their support and also outlining improvements to be made as listed above.

Action: The Clerk to liaise with Mr Buxton.

10.11 Mobile Mast Update
Nothing to report.

11. Solihull Partnership Forum

Cllr Weaver advised the next meeting will be held on 24th February 2016.

12. Planning Matters

12.1 Neighbourhood Planning Update

Cllr Weaver advised that the next meeting is scheduled for 22nd October however 7 apologies have been received. Therefore a recommendation to postpone until November's meeting was agreed.

Action: Cllr Weaver will advise planning group of postponement.

12.2 To receive update and status on Neighbourhood Planning Applications
The Clerk circulated planning application update schedule.

12.3 Update of Old Garage & Caravan Storage Site, Birmingham Road
Nothing to report.

12.4 Unlawful Caravan Storage Site
This item remains with Secretary of State for Appeal Hearing.

12.5 Land for Burial – Cllr Lynch-Smith

Cllr Lynch-Smith advised that an awful lot of things could be done including compulsory purchase of land for burial. Consideration and discussion regarding sourcing suitable land together with the proposal for the Parochial Church Committee to meet with Parish Council representatives to further discussion as to what their three year plan is given that the burial site will be full by 2019. Cllr Weaver advised that at the last meeting Church Wardens suggested this be left in abeyance for the moment. Whilst this is a serious issue for the Parish, SMBC have a duty to source burial land in the event of no further plot availability. It was recommended that Cllr Lynch-Smith contact Reverend Lilley to discuss prior to any arrangement being made for a further joint meeting.

Action: Cllr Lynch-Smith to contact Reverend Lilley and report at next meeting.

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12.6 Solihull Connected Green Paper Transport Consultation Update – Cllrs Kipling & Haque

Cllr Haque reported that the briefing was a Green Paper workshop to formulate opinion however it was not just Parish and Town Council individual opinions required. There has been no feedback from the workshop sessions however Meriden transport, good transport links connecting rural communities, transport links to Balsall Common and Knowle to meet medical appointments, improved footpaths, improved cycle routes, impact of HS2, impact of new garden city, impact of Motorway Service Area, infrastructure to support growing rural populations due to rural development.

12.7 Planning Application Copse & Bridleway – change of use from greenbelt to public open space

Cllr Weaver reported a productive meeting with Mike Swallow and David Waterson this morning on this issue. The Clerk walked the officers over the areas of concern, visiting sites of recent change of use, remaining copse and bridleway, decimation of historic hedgerow and talking through options for Parish Council land. Work will commence on the copse making a stepped walkway from Strawberry Fields connecting to copse and Millennium Way. Signage to be erected including historic story board and wildlife interest board for walkers. This land to be registered as a Community Asset attached to Meriden Sports Park.

Action: The Clerk to liaise with Mike Swallow and David Waterson. Application for registration of land at point of freehold transfer. Contractors to be given programme of works for restoration works to commence. Mike Eastwood, SMBC Principal Architect and Landscaping officer to assist the Clerk, courtesy of Mike Swallow.

13. Councillor’s reports and items for future agenda

Cllr P Lee requests community police team closure of Balsall Common and proposes Meriden Parish Council assistance to provide a base.

14. Date of Next Meeting

The next Parish Council Meeting will be held on Monday 23rd November 2015.

The meeting closed at 21.45

Apologies received from Cllr Mandy Haque for non-attendance at November’s meeting due to work commitments overseas.

Signed Chair Dated

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