

Minutes of Parish Council Meeting held on 22nd October 2007 in the Village Hall at 7.30pm.

Present

Ms Weaver (Chair), Mr Goodsir, Mrs Goodsir, Mrs Hamilton, Mr Kipling, Mrs Lee, Mrs Markham, Mr Markham, Ward Councillor Bell and three members of the public.

1. Apologies

None

2. Declaration of Interest

The Chair invites members to make declaration of personal and prejudicial interest in respect of items on the agenda of meeting.

Mrs Markham declared a personal interest in items 8.3 & 4.

Mrs Lee declared a personal interest in item 6.2

3. Minutes of Last Meeting.

RESOLVED

That the minutes of the last Parish Council Meeting, having been circulated, be taken as read and signed as a correct record.

4. Matters Arising from the Minutes.

None

5. Correspondence / Communication

1) Coventry CC

Consultation on Rights of Way Improvement Plan 2007 – 2017.

Report on circulation, response required by 19th November. (Responses next Sub-Committee).

AGREED

To leave to meeting 14th November.

2) Meriden Cricket Club.

Thank you for payment towards roll up cricket pitch.

3) Mr Ball

Thank you for vouchers with respect to Solihull in Bloom competition.

4) Mr Blamire-Brown

Following a warning letter Mr Markham has still not returned register of interest, can he please attend to the matter.

Register of Interest now returned by Mr Markham.

5) Solihull MBC.

Solihull's Draft Rights of Way Improvement Plan – have your say. Consultation Summary on circulation, response by 19th November. (Responses next Sub-Committee).

AGREED

To leave to meeting 14th November.

6) NALC

New legal note regarding the revised Model Code of Conduct and public participation at Parish Council meetings. Copy for each Councillor. NALC has now standardised, with the support of Standards Board and SLCC to include public participation as part of the formalised meeting.

This affects Standing Orders, deleting Standing Order 58 and changing 70 to 70a) and 70b). These will have to be adopted and suggest 22nd October. I suggest that the Public are given an opportunity to speak prior to Correspondence / Communication. Such sessions will in future be minuted. Copy of new Standing Orders for each Councillor.

RESOLVED

To adopt modified Standing Orders 22nd October so that public participation be minuted and take place prior to Correspondence / Communication.

7) NALC

Legal briefing note regarding the Smoking Ban and it is considered that 9 of 10 bus shelters come within the terms of

the no smoking legislation. Notices must be purchased and displayed.

RESOLVED

To purchase notices.

8) Complaint

Verbal complaint regarding website diary which has been copied from 'Mag' with Parish Council copyright attached without permission from or acknowledgement to the editors of the 'Mag'.

RESOLVED

Apology sent by email. Meeting on 24th October with editors of 'Mag'. Accreditation posted on website.

6. Receive Reports.

1) Induction day for New Parish & Town Councillors & Clerks – 20th October

Mr and Mrs Markham reported an informative day giving good core information. Also attended by the Clerk and Mrs Goodsir.

2) Meeting with Mike Swallow, Strategic Investment & Property Resources, Solihull MBC.

Report given by Chair. The new and retiring Clerk and Mrs Goodsir also attended.

a) Public Conveniences

Removal of restrictive covenants could be considered. Suggestions of alternative uses were provided. Site visit. Would consider whether assistance could be given with costs of demolition. Awaiting his feedback.

b) Playing Field

Mike Swallow agreed to forward printed copies of the cabinet paper for distribution to Councillors. Not yet received.

2) Police Priority Setting Meeting

Report given by Chair. Representatives from the police, Solihull MBC and community groups attended to discuss what the agencies should focus on in the area. First meeting of its kind, hoped to have quarterly meetings.

a) Antisocial Behaviour

Incidents should be logged with date, time, location and crime reference if any.

Police have altered shift hours to cover expected increase in activity leading up to 5th November.

b) Mobile speed enforcement equipment

Allocated to Meriden for half a day a week. The following areas were identified:

- Fillongley Road both directions - between the bridge and the school.
- Main Road towards Coventry - from the Manor Hotel proceeding up the hill
- Main Road towards Village - from flashing 30 sign onwards.

It was raised that despite agreement with Tarmac lorries are travelling through the village. Clerk to write to Tarmac.

c) Community Speed Watch

Eight to twelve volunteers will be getting training with a speed gun. On trial in Tidbury Green for three months.

d) Car Parking

"Think" leaflet to be put onto website. Clerk and Mrs Lee to arrange.

7. Village Matters.

1) Public Conveniences

Response to option preferences regarding the future of the toilets Main Road.

AGREED

To wait feedback from Mike Swallow, Strategic Development Advisor, Solihull MBC

2) Remembrance Service

The Parish Council had the public liability cover of £2 million extended for Remembrance Sunday and further request has gone for quote to increase whole of public liability to be extended to £5 million. Public liability insurance has now been covered by British Legion for £10 million. Road closed signs being provided by Mike Gallagher. Nine people have volunteered. Three bespoke Remembrance Sunday road closed signs to be purchased and put up on 3rd November. Mrs Lee to arrange press release

AGREED

To purchase bespoke "Remembrance Service Road Closed" signs at £50.00 each plus VAT. (£176.25)

To purchase six high visibility jackets at £6.50 each plus VAT (£61.10)

AGREED

Press release to be issued on parish council letterhead.

AGREED

Mrs Lee to attend presentation to police as parish councillor and volunteer

Mr Goodsir and Mrs Hamilton attending 2007 remembrance service in Solihull. Suggested wreath be sent from Meriden Parish. At present a wreath is provided for service in Meriden and a donation of £50 goes to Royal British Legion.

AGREED

Not to provide wreath for Solihull service.

3) Tenders

a) Advertise in December copy of Meriden 'Mag' inviting Tenders for Contracts for year 2008/2009 with the following additions:

- Contact 1 - to annually fertilise the green
- Contract 2 - to empty bins weekly

RESOLVED

To include 'Invitation to Tender' for 6 Contracts in next Meriden 'Mag'.

4) Maxstoke Lane.

Anti social behaviour. Gillian Magee of Community Services at Solihull MBC and Inspector Nigel Sarling police neighbourhood response will attend the sub-committee meeting on 14th November.

4) Village Appraisal

Mrs Lee gave update. Next meeting 8th November 7.30pm at Heart of England Social Club.

Awards for All grant is conditional upon analysis of village appraisal being completed by October 2008 or grant will have to be reimbursed.

Draft letter from Meriden Parish Appraisal Steering Group to Councillor Ian Hillas, Cabinet Portfolio Holder, Resources MDC read out.

8. Planning Matters

1) P/A 2007/1724 Decision - Illusions, The Green.

Full plans approval for erection of a first floor office over existing shop.

2) P/A 2007/1730 Decision - 67 Strawberry Fields.

Full plans approval for two storey rear extension to form kitchen extension at ground floor and bedroom extension at first floor.

3) P/A 2007/2161 - Brooklyn, Main Road.

Alterations to dining room roof, rear porch, wc and roof with access gates and posts.

RATIFIED

Leave to Conservation Committee.

4) P/A 2007/2162 - Brooklyn, Main Road.

Listed Building application for alterations to dining room roof, rear porch, wc and roof with access gates and posts.

RATIFIED

Leave to Conservation Committee.

5) P/A 2007/2183 - 6 Bonneville Close, Millison's Wood.

Ground floor rear extension to form a conservatory.

RATIFIED

Leave to Neighbour Notification.

6) P/A 2007/1984 Decision - Wadbarn House, Berkswell Road.

Certificate of lawfulness for an existing use or operation or activity in breach of a planning condition – approved.

7) P/A 2007/2187 - Land adjacent 53 Fillongley Road.

Erection of 2.5 storey detached dwelling.

RESOLVED

Object: to the removal of any hedges and trees

8) P/A 2007/1814 - Innellan, Eaves Green Lane

Full plans approval for change of use to B1 and B8 from bungalow, office and machine workshops.

9) P/A 2007/2036 – 65 Strawberry Fields

Full plans approval for ground floor rear extension to form a conservatory.

9. Accounts

1) Appointment of new Clerk Mrs Julie Hall to start 11th October with the acceptance of signature of the Contract of Employment for 20 hours per week at salary point 18 and to approve admission to the Local Government Pension Scheme.

RATIFIED

Appointment to be signed and accepted on Contract Terms.

2) Retiring Clerk

Mavis Edwards since retiring has continued to receive and deal with communications. There is also the handover, explanations and contact when required. Normally two Clerks will work together for one month. It is suggested a one off 'ex gratia' payment of £500 plus expenses is paid.

RATIFIED

For 'ex gratia' payment and expenses to be paid.

3) Cheque dated 26th March for £13.50 to WSB Training Partnership had not been received / cashed and is therefore re-issued and included in item 2) below.

4) VAT return for HM Customs & Excise completed and requested for £603.83.

Accounts approved for payment.

10. Date of Next Meeting

The date of the next Sub-Committee Meeting is Wednesday 14th November and Parish Council Meeting is Monday 26th November both starting at 7.30pm, in the Village Hall.

There being no further business, the Chair to thank everyone for attending and declare the meeting closed at 9.05pm.

Chair _____

Date _____

2007

04/10/07	Rural Assembly Meeting	19.30	Civic Suite / Solihull
08/10/07	Village Appraisal Meeting	19.30	Village Hall / Meriden
10/10/07	Sub-Committee Meeting	19.30	Village Hall / Meriden
13/10/07	WRCC AGM	13.30	Village Hall / Hampton
Lucy			
20/10/07	WSB Induction Training	10.00	Arden Hall / Castle Bromwich
22/10/07	Parish Council Meeting	19.30	Village Hall / Meriden
25/10/07	W&WMALC AGM	19.30	Shire Hall / Warwick
06/11/07	WSB Accounts Training	10.00	Globe House / Alcester
14/11/07	Sub-Committee Meeting	19.30	Village Hall / Meriden
26/11/07	Parish Council Meeting	19.30	Village Hall / Meriden
06/11/07	WSB Chairman Briefing	10.00	Town Hall / Leamington Spa
12/12/07	Parish Council Meeting	19.30	Village Hall / Meriden
12/01/08	WSB Chairman Briefing	10.00	Dunchurch V. Hall / Nr Rugby
16/01/08	Finance / Sub-Com. Meeting	19.30	Village Hall / Meriden
17/01/08	Solihull Area Committee	20.00	Parish Hall/Marston Green
28/01/08	Parish Council Meeting	19.30	Village Hall / Meriden
13/02/08	Sub-Committee Meeting	19.30	Village Hall / Meriden
25/02/08	Parish Council Meeting	19.30	Village Hall / Meriden
19/03/08	Sub-Committee Meeting	19.30	Village Hall / Meriden
31/03/08	Parish Council Meeting	19.30	Village Hall / Meriden
16/04/08	Annual Parish / Sub-Com.Meeting	19.30	Village Hall / Meriden
28/04/08	Parish Council Meeting	19.30	Village Hall / Meriden
14/05/08	Annual Parish Council Meeting	19.30	Village Hall / Meriden
/05/08	87 th Cyclist Memorial Service	11.00	The Green
08/06/08	Rotary Club, Megaride		The Playing Fields
/ Meriden			
11/06/08	Sub-Committee Meeting	19.30	Village Hall / Meriden
23/06/08	Parish Council Meeting	19.30	Village Hall / Meriden

DOCUMENTS FOR CIRCULATION.

Doc. If required please ask for the following to be added to Agenda.

- a) Heart of England NHS Foundation Trust – ‘heartbeat’, circulation.
- b) West Midlands Regional Assembly/LGA – ‘Speaking Out’, circulation.
- c) Solihull MBC – ‘Your Solihull’, circulation.
- d) defra – ‘Ways to tackle climate change’, circulation.
- e) W&WMALC – ‘Newsletter ADH\73’ with associated legal notes, circulation.
- f) Standards Board – ‘Town & Parish Standard’, circulation.
- g) North Warwickshire BC – Affordable Housing, circulation.

Meetings / Training.

- i) WSB Training Partnership – Changes, Accounts and Audit Regulations, Alcester 6th November (£25) **(Clerk)**.
- ii) WSB Training Partnership – Briefing for Chairing, Leamington Spa 1st December, (25). **(Ms Weaver)**.
- iii) WSB Training Partnership – Briefing for Chairing, Dunchurch, 12th January, (£25) **(No names)**.
- iv) WSB Training Partnership – Induction Course, Castle Bromwich 20th October (£30). (Clerk, (Mr & Mrs Markham,(Paid Leamington Spa))

- 1) P/A 2006/2064 - Cornets End Lane.
Sand and gravel extraction, inert waste disposal, restoration to agriculture and nature conservation.
- 3) P/A 2007/1782 - The Woodlands, Lodge Green Lane.
Change of use from residential garage and hobby room to holiday let cottage.
- 4) P/A 2007/1814 - Innellan, Eaves Green Lane.
Change of use to B1 from bungalow, office and machine workshops.
- 5) P/A 2007/1925 - Bulls Head, Main Road.
Listed Building consent for ventilation equipment and raising of parapet wall.
- 10) P/A 2007/2036 - 67 Strawberry Fields.
Ground floor rear extension to form a conservatory.
- 12) P/A 2007/2084 – Swallowfield, Hampton Lane.
Two storey rear extension to form kitchen/dining room and living room with 2 no. bedrooms over.
- 13) P/A 2007/2013 - Grange Farm, Fillongley Road.
Conversion of barn (unit 2) to residential accommodation. (Renewal of planning permission 1997/1770)