

Minutes for the Parish Council Meeting held on Monday 22nd September 2011 in the Village Hall at 7.30pm.

Present Rosie Weaver, Melanie Lee, Bob Kipling, Paul Lee, Frances Lynch-Smith, Iain Roxburgh (Chair, Parish Plan Action Group) and Councillor David Bell and 11 members of the public

1. Apologies

Ms Mandy Haque

1A Acceptance of Office by New Councillor

Frances Lynch-Smith signed the Declaration of Acceptance of Office and took up seat as Parish Councillor following Co-option at the last meeting

2. Declaration of Interest

The Chair invited members to make declaration of personal and prejudicial interest in respect of items on the agenda of the meeting.

Cllr Kipling declared an interest in item 9.4 on the agenda

3. Minutes

3.1 RESOLVED

That the minutes of the last Parish Council Meeting held on 22nd August 2011, having been circulated, be taken as read and signed as a correct record.

4. Matters arising from the minutes

None

5. Public participation

Chair invited the public to participate. The proposed new development at Leys Lane concerned members of the public. The public made a request for the Parish Council to seek guidance from a planning expert on the basis that the Parish Plan clearly identifies that there is no need for the development at Leys Lane. Chair agreed that the Parish Plan followed a detailed consultation process and involved a lot of time and effort. Chair confirmed that Leys Lane was on the agenda and these comments would be taken into account.

5A Presentation and Display by Parish Plan Action Group – Parish Design Statement

Iain Roxburgh, Chair of the Parish Plan Action Group gave a presentation of the Parish Design Statement. Annexed to these minutes is a copy of the power point slides.

IR gave a detailed background to the creation of the Parish Plan. In 2007/2008, the Parish Appraisal was undertaken. Following publication of the results and response to a questionnaire, the Parish Plan produced.

The Parish Plan Action Group (PPAG) has been working on various matters coming from the Parish Plan. The PPAG have worked closely with the Parish Council.

The PPAG are asking the Parish Council tonight to approve the draft Parish Design Statement subject to a final round of consultation.

IR explained that the document was essentially for developers and planners. It will be used as a reference for every planning application regarding the Parish. The document will form part of the Parish Plan when it is fully approved. The document provides the views of the Parish. It is very much to do with the physical environment. It aims to draw attention to the valued characteristics of the Parish. IR went through each power point slide and then went through the guidance statements and pointed out any controversial matters. Each section of the guidance statement was subject to debate.

Public participation continued and questions invited regarding the presentation. A member of the public wanted it recognised that we should work with partners adjoining Meriden.

A member of public asked if the Parish Design Statement would deal with the plans for an incinerator. Chair informed that we did not have full details; however, the Parish Council are inviting British Coal to attend a Parish meeting. The public viewed the display boards in the village hall.

RESOLVED (proposed by PL and seconded by ML)

The draft form of the Parish Design Statement is approved.

6. Correspondence and Communication

- 6.1 Letter from Taylor Wimpey – Giving formal notice to end allotment tenancies
- 6.2 E-mail from Alan Lole sending thanks for donation
- 6.3 E-mail request from Jennifer Weston SMBC to provide update on Action Against Poverty.
- 6.4 E-mail from Priority Builders notifying of completion of work
- 6.5 E-mail requests by Rachel Carson on behalf of Taylor Wimpey for meeting with Chair of Parish Council
- 6.6 Letter from resident of Parish regarding Leys Lane
- 6.7 E-mail from resident of Parish regarding traffic on Fillongley Road, The Green and school
Clerk to contact police to see if a further speedwatch session may be undertaken in the area
- 6.8 E-mail complaint from resident regarding decision to ban dogs from new playing fields
- 6.9 E-mail regarding graffiti on play equipment
An inspection has been made and no graffiti identified
- 6.10 Letter from Taylor Wimpey requesting confidential information
- 6.11 E-mail regarding lack of dropped kerb to gain access to play facility from Filongley Road
Clerk to advise neighbourhood co-ordinator
- 6.12 Various e-mails from residents regarding Leys Lane
- 6.13 E-mail sending thanks for relocation of litterbin in Millisons Wood

7. Receive Reports

- 7.1 Committee Member for Village Hall Management Committee - no meeting
- 7.2 School Governors for Parish Council – RW attended the first meeting that was mainly dealing with formalities

- 7.3 Committee Member for War Memorial – no meeting, however PL has applied for road closure
- 7.4 Pool – on agenda below
- 7.5 Allotment Representative- on agenda below
- 7.6 Footpaths/Forum – no meeting, however Tarmac have now installed new dog bins. Clerk to send a letter thanking Tarmac for carrying out this work
- 7.7 Meriden Sands Working Group – Change name to Mining Group
- 7.8 Conservation Committee – RW confirmed that this has been suspended and there is a discussion taking place as to its efficiency
- 7.9 Local Strategic Partnership – no meeting
- 7.10 Police Rural Assembly – suspended at present
- 7.11 Solihull Area Committee – no meeting
- 7.12 Tree Wardens – no meeting
- 7.13 Parish Plan – update provided in presentation
- 7.14 Community Surgery – two residents attended. One had issue over the traffic in Leys Lane and the hedgerow; the other queried when the xcerscape equipment is due for installation at the playing fields
- 7.15 Joint Councillor Surgery – no residents
- 7.16 Community Speed Watch – no volunteers
- 7.17 Football Sessions – Meriden Rovers – Saturday Mornings – all progressing well

8. Village Matters

- 8.1 **Pool** – Update from Clerk and consideration of funding of tree stump carving

Clerk has spoken to Bruce Brant regarding the cost of works to enable funding applications to be made. BB has advised that he will get in touch with highways and get this information as a matter of urgency. There are specialist areas that highways may not be able to quote upon and I have said that if they could quote upon the areas that they can, could we receive this as soon as possible.

The cost of the tree stump carving is approximately £1500. Parish Council considered funding the carving. It was agreed that there was no monies in the budget and other matters needed to take priority.

8.2 Maxstoke Lane/Hampton Lane development – Update

8.2.1 The Parish Council received an update of the new playing fields in Hampton Lane. Consideration was given for the purchase of various sundry items

RESOLVED

That the additional purchases are approved

8.2.2 Considered the revised Licence Agreement. A meeting was held with SMBC and the Licence has been revised.

RESOLVED

That the Licence is approved and executed

8.2.3 To approve installation of CCTV in accordance with Option A set out by SMBC in their e-mail sent Fri 29th July 2011

RESOLVED

That the cost is approved, however a further breakdown of the costs is required

8.2.4 Considered further action for byelaw to ban dogs

RESOLVED

That the Parish Council seeks a byelaw to ban dogs at the playing fields in Hampton Lane

8.2.5 Considered and approve the purchase of a television licence

RESOLVED

That a television licence is obtained and payment is made by direct debit

8.3 **Alan Lole** – The Parish Council considered the request and the guidance issued to local authorities. It was agreed that no decision is to be made.

8.4 **New National Planning Policy Framework** – To consider briefing document and approve response required by 17th October 2011

RESOLVED

That the Councillors shall forward comments to RW who will gather comments and respond on behalf of the Parish Council

8.5 **Leys Lane**

8.5.1 Parish Council considered recent communication and position regarding allotments;

8.5.2 Parish Council considered course of action taken and correspondence sent;

8.5.3 Parish Council considered future course of action

RESOLVED

All correspondence and action to date was approved. As to future action, the Parish Council shall instruct a planning consultant with a cost ceiling of £800.00

8.6 **Training** – To approve the attendance of new councillors to Induction Course and payment of course fees and to consider and approve any further training courses

RESOLVED

The course fees are approved for payment

8.7 **Tarmac** – Update following meeting with Tarmac regarding Mining

RW confirmed that the meeting is to be re-scheduled in October 2011

8.8 **Eaves Green Lane** – Update of Public Inquiry

No decision given

8.9 **Allotments** – To approve the repair of leak to the water tank and to consider instructing Brian Ball to maintain vacant allotments

RESOLVED

Clerk to instruct repairs to water tank

8.10 **School Crossing Patrol** – To consider e-mail from SMBC and any response to be sent to SMBC regarding withdrawal of lunch time cover

RESOLVED

That it is left to the school to comment

8.11 **December Meeting** – To consider and agree the change of the Parish Council Meeting in December from Wednesday 14th December to Monday 12th December due to clash with PPAG meeting. Clerk advised that the village hall is not available on 12th December.

RESOLVED

That the meeting shall remain to be held on Wednesday 14th December due to lack of availability of village hall

8.12 **Showell Lane** – Clerk provided details of temporary works to be undertaken on behalf of Severn Trent – Temporary road closure scheduled to take place.

8.13 **Annual Meeting WALC** – To be held on 27th October 2011 at 7.30pm, Shire Hall, Market Place, Warwick. RW to attend on behalf of Parish Council

8.14 **Parish Council Meetings 2012** – To consider list of dates for 2012 meetings and approve dates

RESOLVED

That the dates proposed for 2012 are approved

8.15 **Direct Debit** – To consider and approve the setting up of a direct debit for the payment of Orange phone bill – Mrs M.Lee wireless connection

RESOLVED

That a direct debit is set up to make payment of phone bill

8.16 Clerks expenses – mileage

RESOLVED

The mileage expenses are approved

9. Planning Matters

9.1 PAP/20100584 Club Spice 45 Limited, A45 Birmingham Road, Meriden CV7 7JT – Appeal to the Planning Inspectorate in respect of proposal to be decided by written representations

Comments: reiterate original comments

9.2 Appeal 23 Strawberry Fields, Meriden CV7 7SA – Appeal to Planning Inspectorate following issue of enforcement notice

Comments: reiterate original comments

9.3 2011/1296 Old School House, 200 Main Road, Meriden, CV7 7NG - Works to horse chestnut tree (TPO 2002 no. 607) to ensure retention of healthy tree, some works to roots in car park to reduce tripping hazards to pedestrians

Comments: The Parish Council objects to the tree roots being disturbed and suggests that measures are taken to protect the roots such as fencing/walling

9.4 2011/1226 Heart of England Club, Berkswell Road, Meriden CV7 7LB - retrospective application for replacement of 10 lighting poles with 8 new lighting poles 5m high (resubmission of planning application 2011/446)

Comments: neighbour notification

9.5 2011/1274 Pea Stockings, Showell Lane, Meriden, CV7 7JJ - Raise gables and roof alterations to form larger first floor space with addition of side gable end window and front window and porch extension

Comments: neighbour notification

9.6 2011/1374 Why Not, Showell Lane, Meriden, CV7 7JJ - Ground floor side extension to extend hallway, form 2 No. bedrooms with en-suites and wardrobes, plus form an en-suite and wardrobe extension to an existing bedroom

Comments: neighbour notification, however the Parish council would also like investigation over the percentage increase from the original footprint

9.7 2011/1396 Fentham, Church Lane, Meriden, CV7 7HX - Erect replacement frontage walling and new timber gates

Comments: neighbour notification

9.8 2011/1427 20 Bonneville Close, Millisons Wood, CV5 9QH - Ground floor rear extension to form a utility room

Comments: neighbour notification

9.9 2011/1258 23A Meriden Park Homes, Main Road, Meriden, CV7 7LA - Reduction of lower branches on Yew Tree of up to 1 metre that are overhanging roof of mobile home, plus removal of all deadwood on tree

Comments: Leave to tree officer to report

10. Accounts & Governanace

a) **Clement Keys - Annual Return 2010/2011** – An unqualified audit opinion has been given for Annual Return 2010/2011. The closure notice has been displayed and the matters arising set out in Clement Keys letter were read out.

RESOLVED

That the accounts are approved for payment.

11. Date of Next Meeting

The next Parish Council Meeting is on Monday 24th October 2011 at 7.30pm in the Village Hall.

There being no further business, the Chair thanked everyone for attending and declared the meeting closed at 9.50pm.

Chair: _____

Date: _____

POWER POINT SLIDE SHOW



Meriden Parish Plan Action Group

Meriden Parish Design Statement

- What it is and what it's for
- The scope
- Why it's important
 - Meriden Parish Plan
 - Solihull's Local Development Framework
 - Government changes to planning
 - **Our local voice** on planning matters
- Written principally for planners and developers – hence some jargon! Sorry!

What's in the Statement?

- A description of Meriden Parish
 - Location, history, development and landscape
- Current and future development pressures
- An overall assessment in terms of:
 - Population, housing need and sustainability
 - The built environment
 - The public realm
- An assessment of each 'character area' within the Parish

Local Planning Guidance

- Planning policies to deal with present and future development pressures
- Policies to mitigate some of the mistakes of the past and gradually improve the character of the built environment.
- Measures to enhance and make safer the roads and other public spaces in the village.
- Expressed in terms of '**Guidance Statements**'