



NOTICE OF MEETING

You are duly summoned/invited to attend the **Annual Meeting of Meriden Parish Council** to be held on Wednesday 5th May 2021 at 7.30 pm via Zoom.

Signed: *Barbara Bland*

Meriden Parish Council Clerk

Date: Thursday 29th April 2021

ANNUAL MEETING

AGENDA

1. Welcome & Apologies

To receive apologies and to approve reasons for absence.

2. Declaration of Interests

3. Minutes: To consider the approval of the minutes of the Annual Meeting held on 18th May 2020

4. Chair's Report 2020-2021

5. Nominations & Election of Chair

6. Nominations & Election of Vice-Chair

7. Nominations & Election of Sub Committees, Committee Chairs & Representatives

8. Bank

New bank signatory required

9. Internal Auditor

Mr Trevor Gill

10. External Auditor

PKF Littlejohn

11. Outsource Payroll

DM Payroll Services

12. Policies

12.1 General Power of Competence

12.2 Standing Orders 2021

12.3 Financial Regulations 2021

12.4 Code of Conduct 2020

12.5 Scheme of Delegation

13. Date of Next Meeting

The next Annual Meeting will be held on

Monday 16th May 2022 at 7.30pm Venue: The Pavilion, Meriden Sports Park.

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THE MEETING

Topic: Annual Meeting & Parish Council Meeting

Time: May 5, 2021 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/88415472817?pwd=N05sVDIIZzczTVpCV1dpZ21yVGMyQT09>

Meeting ID: 884 1547 2817

Passcode: 560022

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www.meridenparishcouncil.org.uk